

IL Assessment of Readiness (IAR) Test Administration



Agenda

Today's training will cover the Outline of Tasks for district/school test coordinators at a higher level.

Please ask questions.

Outline of Tasks



Outline of Tasks for District/School Test Coordinators for IAR Test Administration (Online Administration)

1. **Create PearsonAccessNext (PAN) Accounts – Complete Now through Testing**
 - a. Establish an account for yourself as district/school test coordinator in PAN.
 - i. Familiarize yourself with how PAN works.
 - b. Create accounts for Test Administrators.
2. **Network/Computers – Complete Now through Testing**
 - a. Work with your technology coordinator to ensure the TestNav Application has been downloaded prior to testing.
 - i. **Note:** TestNav System Update Needed for Spring 22. The TestNav application needs to be updated prior to testing for the 21-22 school year. Click [here](#) for more information and TestNav System Requirements.
 - b. Complete an Infrastructure Trial.
3. **Practice Tests – Complete Now through Testing**
 - a. Provide students the opportunity to practice with the IAR summative practice items.
 - b. Practice Items: <https://il.mypearsonsupport.com/practice-tests/>
4. **Training and Materials for Test Administrators – Complete Now through Testing**
 - a. Provide training for test administrators (as needed).
 - b. Provide electronic links to the [IL Support Page](#) for test administration resources.
5. **Student Information – Complete prior to 12/21/21**
 - a. The initial student import will be loaded from SIS to PAN on 12/22/21. This means students entered after 12/21 will not be in the initial load from SIS to PAN. Additional students will be updated once the API nightly feed begins on 12/28/21.
 - b. Enter test window into SIS.
6. **Update Student Accommodations in PAN – Complete 12/28/21 – 1/28/22**
 - a. Use SR/PNP template to update student accommodations for Spring 2022 test administration.
 - b. **January 28, 2022** is the last day to update student accommodations to ensure Pre-ID labels will be received.
7. **Place Students in Test Sessions in PAN – Complete 12/28/21 – 4/22/22**
 - a. All students should be placed into online test sessions. This can be done through SIS or PAN.
 - b. Students needing a Human Reader accommodation must be placed in a separate specific session (in PAN) for students with human reader accommodation.



8. Prepare Sessions – Available 12/28/21 – 4/22/22

Accommodations loaded to student tests are correct. If a student begins a test with the wrong accommodation, the test must be marked complete and voided, then a new test session must be created for the student.

Test sessions should be started on the day of testing. If new students or students who miss a day of testing are added, make-up testing within the testing window.

By 4/27/22, all sessions should be listed as "Completed" or "Marked Complete". If the test/s were not started, the test must be marked complete April 2022.

Scorable materials to Pearson by April 29, 2022. Items include answer documents, and test scripts.

For more information, contact assessment@isbe.net or visit <https://il.mypearsonsupport.com/practice-tests/>

Outline of Tasks for District / School Test Coordinators

Outline of Tasks



Create PearsonAccess^{next} (PAN) Accounts

Check Network / Computers for Compatibility with PAN and TestNav

Practice Tests

Training and Materials for Test Administrators

Student Information Import

Update Student Accommodations in PAN

Create and Place Students in Test Sessions in PAN

Prepare Test Sessions

Start Test Sessions

Stop Test Sessions

Return Secure Materials

PearsonAccess^{next}

- PearsonAccess^{next} Live Site
 - Complete the majority of test administration tasks
- PearsonAccess^{next} Training Site
 - Practice all live activities
 - Secure practice tests

The screenshot shows the PearsonAccess^{next} website. At the top, there's a navigation bar with 'Home' and 'Support' links. Below this is a banner featuring five small images of students working on laptops. To the right of the banner is a 'Sign In' section with a 'Sign In' button and links for 'Forgot Username' and 'Forgot Password'. Below the sign-in section is a 'Contact Us' section for Illinois Customer Support, providing a phone number (1-833-213-3879) and hours (Monday - Friday, 6:00 am - 6:00 pm CT). It also includes a note about logging into a secure account to access the Chat feature. Further down is a 'Related Links' section with links to 'Help and FAQs', 'PearsonAccess^{next} Training Site', 'Practice Tests', 'Illinois Pearson Customer Portal', and 'Illinois Training Management System'. The main content area is divided into two columns. The left column is titled 'Program Information' and features the 'ILLINOIS Assessment of Readiness' logo. Below the logo, it states that the IAR assesses progress of students in grades 3-8 in English language arts and mathematics. A bulleted list describes the IAR's benefits: allowing students to demonstrate knowledge, providing a measure of college and career readiness, containing high-quality test items, assisting educators, and making use of technology. The right column is titled 'Learning Renewal Interim Assessments' and features the 'LEARNING RENEWAL Interim Assessments' logo. It states that these assessments will be available for students in grades 3-8 and will assess the student in Mathematics, Reading, and Writing. A bulleted list describes the assessments: administered three times per year, allowing teachers to pinpoint knowledge gaps, providing immediate and individualized reporting, being computer-adaptive, and matching the scope and sequence of the local curriculum.

PearsonAccess^{next}

Home Support

Sign In

Sign In

[Forgot Username](#) | [Forgot Password](#)

Contact Us


Illinois Customer Support
1-833-213-3879
Monday - Friday
6:00 am - 6:00 pm (CT)

Please log into your secure PearsonAccess^{next} account to access the Chat feature.

Related Links

- [Help and FAQs](#)
- [PearsonAccess^{next} Training Site](#)
- [Practice Tests](#)
- [Illinois Pearson Customer Portal](#)
- [Illinois Training Management System](#)

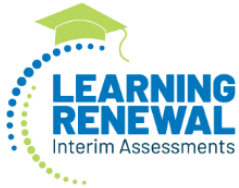
★ Program Information

 **ILLINOIS**
Assessment of Readiness

ILLINOIS ASSESSMENT OF READINESS (IAR)

The IAR assesses progress of students in grades 3-8 in meeting the Illinois Learning Standards in English language arts and mathematics.

- Allows students to demonstrate what they know and can do in math and English language arts
- Provides a measure of college and career readiness for students
- Contains high-quality test items that measure the full range of state adopted standards
- Assists educators in supporting student learning
- Makes use of technology in assessments, and advances accountability at all levels

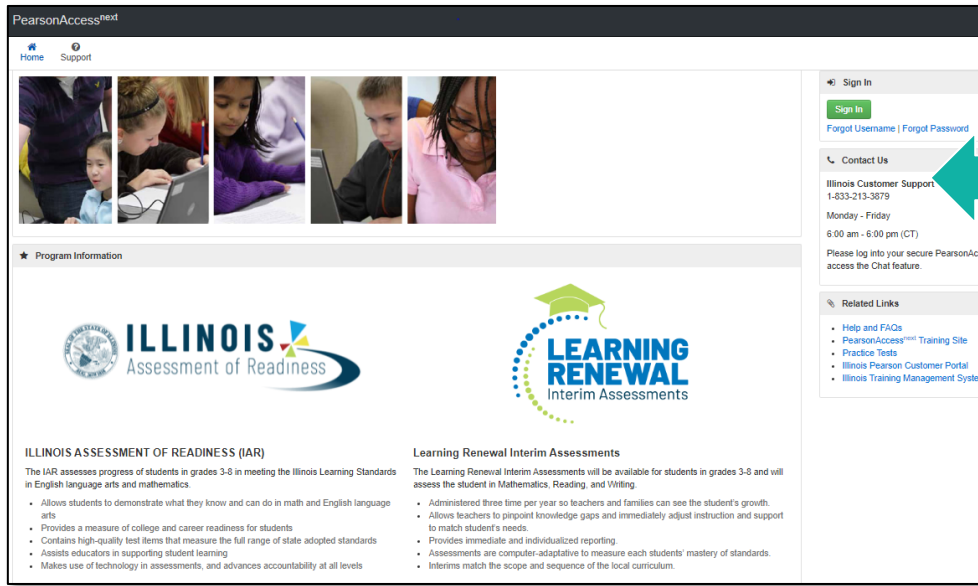
 **LEARNING RENEWAL**
Interim Assessments

Learning Renewal Interim Assessments

The Learning Renewal Interim Assessments will be available for students in grades 3-8 and will assess the student in Mathematics, Reading, and Writing.

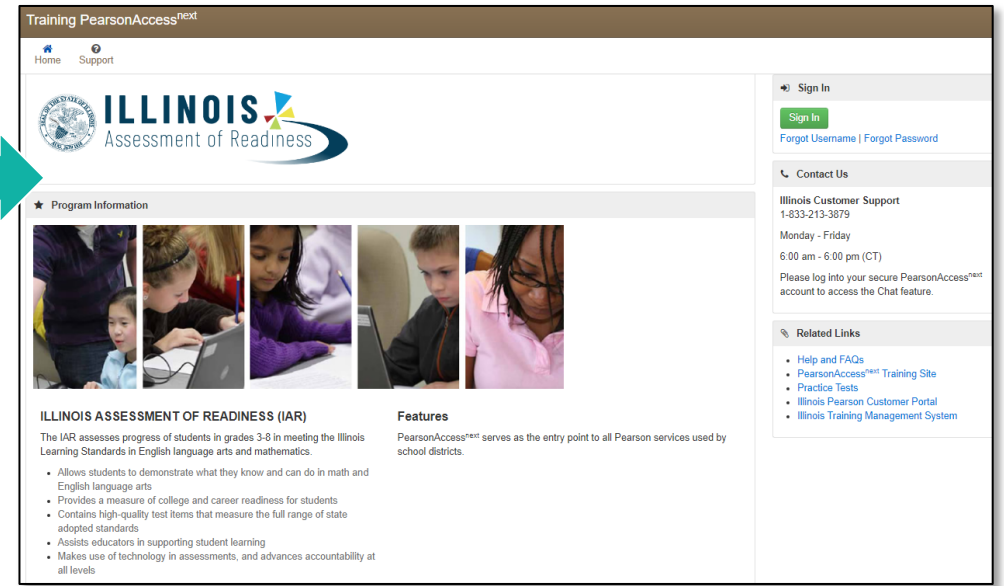
- Administered three time per year so teachers and families can see the student's growth.
- Allows teachers to pinpoint knowledge gaps and immediately adjust instruction and support to match student's needs.
- Provides immediate and individualized reporting.
- Assessments are computer-adaptive to measure each students' mastery of standards.
- Interims match the scope and sequence of the local curriculum.

PearsonAccess^{next}



LIVE SITE

<http://il.pearsonaccessnext.com>



TRAINING SITE

<https://trng-il.pearsonaccessnext.com/>



PearsonAccess^{next} 2022–2023 Enhancements

What's New for Spring Administration

- **New 2022**

- Full Braille books now sent for the Assistive Technology – Screen Reader Accommodation.
- Read & Write & Co:Writer Extensions Accommodation

- **New 2023**

- All initial orders will be shipped as an individual student kit
- Illinois Student Readiness Tool
- PearsonAccess^{next} Enhancements

New for Spring 2023

Illinois Student Readiness Tool

Illinois Student Readiness Tool

Welcome to your Student Readiness Tool (SRT)!

Play the video to the right to learn more about the SRT.

Then select your grade below to learn more.

3rd Grade

4th Grade

5th Grade

6th Grade

7th Grade

8th Grade

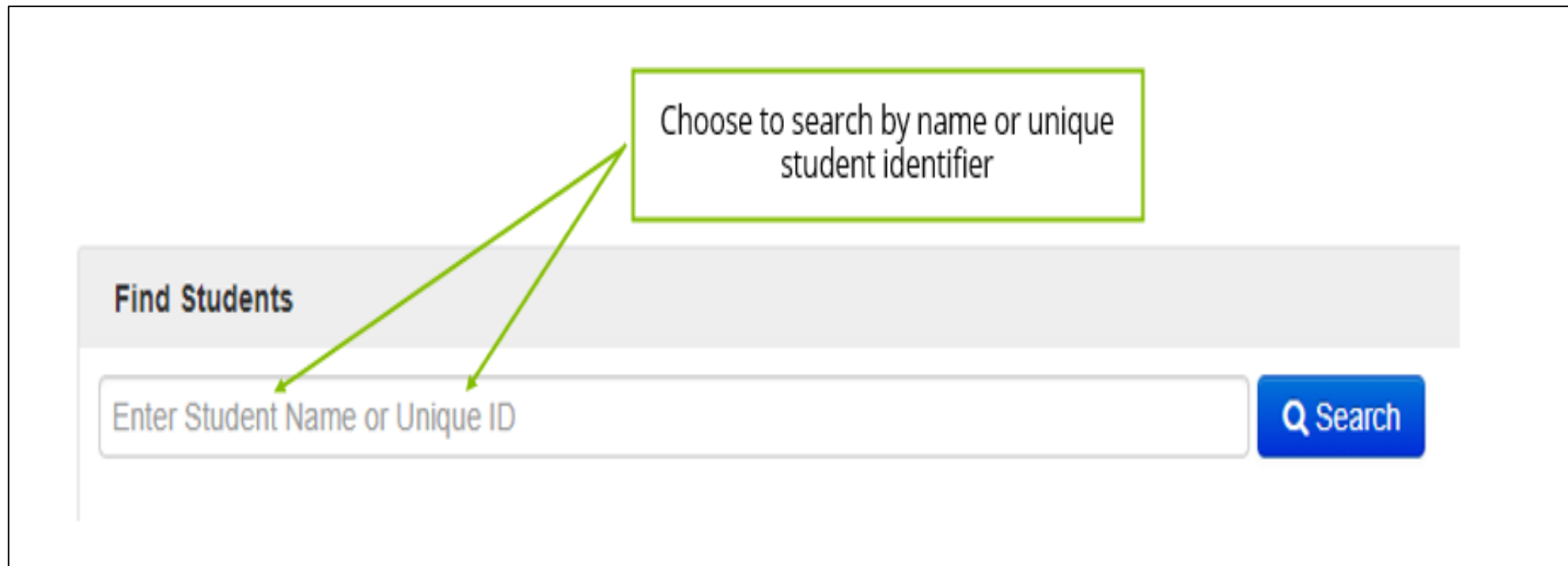


The Student Readiness Tool (SRT) engages students in learning how to navigate TestNav, using elements that support visual, auditory, and kinesthetic learning. The SRT ensures fairness and inclusion for all students by showing them how to use TestNav tools, item types, and features that will appear on their assessments. With the SRT, we improve student readiness and confidence before test time, laying the foundation for their success.

PearsonAccess^{next} Enhancements

Student Search

Updated student search option allows users to enter student's last name or their unique state identifier.

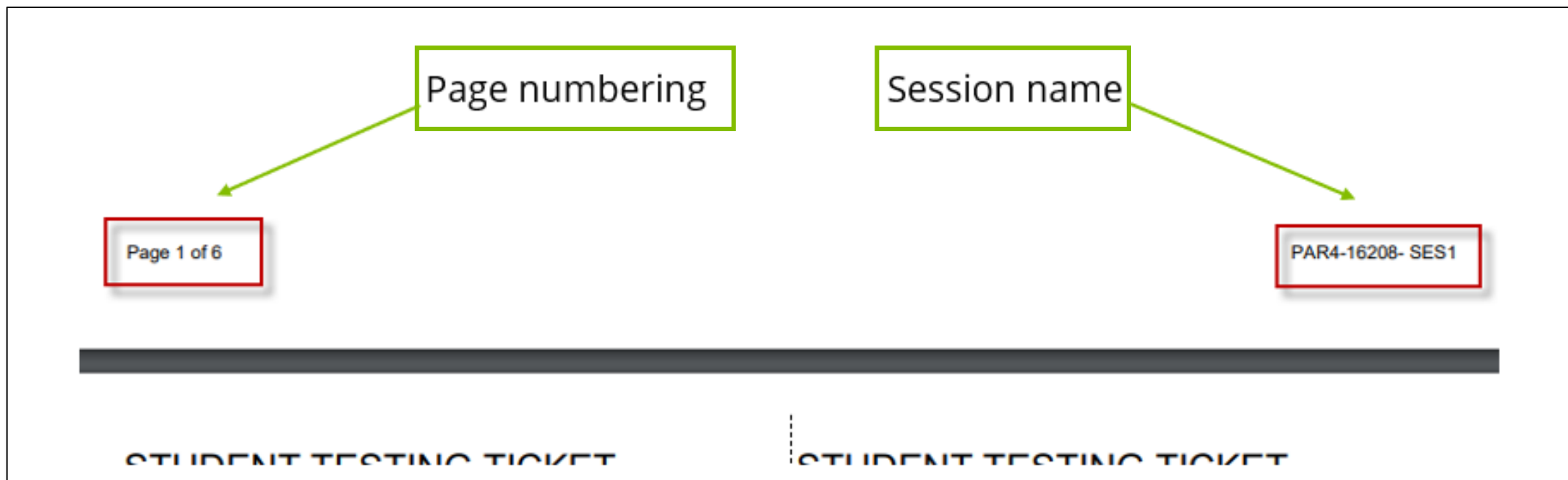


The screenshot displays the 'Find Students' section of the PearsonAccess^{next} interface. It features a light gray header bar with the text 'Find Students'. Below this is a search input field with the placeholder text 'Enter Student Name or Unique ID'. To the right of the input field is a blue button with a magnifying glass icon and the text 'Search'. A green rectangular box with a thin border is positioned above the input field, containing the text 'Choose to search by name or unique student identifier'. Two green arrows originate from the bottom-left corner of this box: one points to the search input field, and the other points to the 'Search' button.

PearsonAccess^{next} Enhancements

Testing Tickets

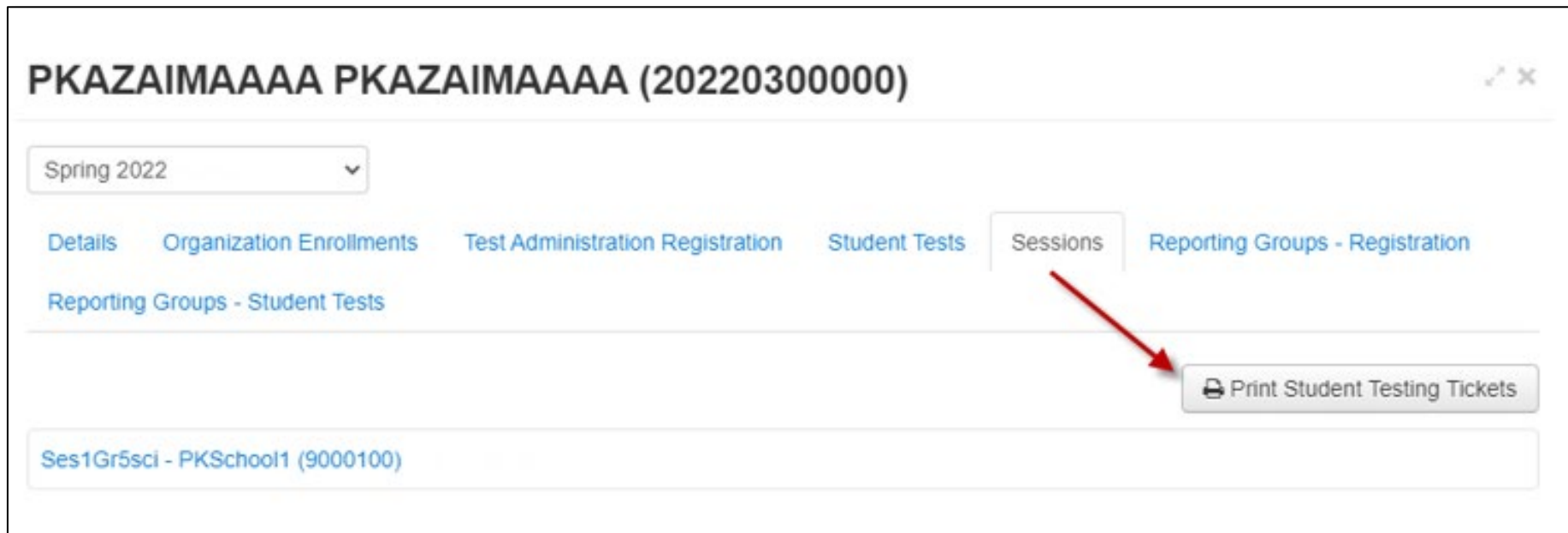
Added footer with page number at the bottom of each page of testing tickets.



PearsonAccess^{next} Enhancements

Student Details Popup

Generate all tickets for a student across testing sessions.



The screenshot shows a web interface for a student's details. At the top, the student's name and ID are displayed: "PKAZAIMAAAA PKAZAIMAAAA (20220300000)". Below this is a dropdown menu set to "Spring 2022". A horizontal navigation bar contains several tabs: "Details", "Organization Enrollments", "Test Administration Registration", "Student Tests", "Sessions", and "Reporting Groups - Registration". The "Sessions" tab is currently selected, and a red arrow points to it. Below the navigation bar, there is a button labeled "Print Student Testing Tickets" with a printer icon. At the bottom of the popup, a text box displays "Ses1Gr5sci - PKSchool1 (9000100)".






Button will be available to print all the testing tickets for the student at a single time. If no sessions are present, no testing tickets will be available to print, and the button will be hidden. These testing tickets will print using the 1 per page.

- No header/banner page(s) will be included.
- Page numbering and session name in footer will be included.

PearsonAccess^{next} Enhancements

Testing – Students in Session

We have enhanced the way the Lock/Unlock functionality works in the student list by reducing clicks, shortening processing time, and removing the auto scroll back to the top of the page. Unlocking one unit will automatically force lock another unlocked unit for that student test.

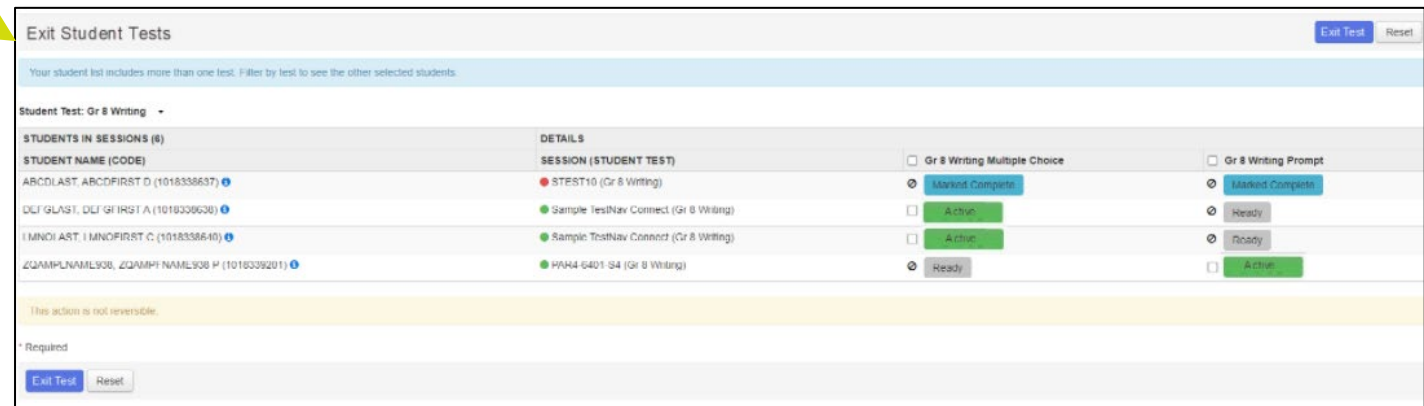
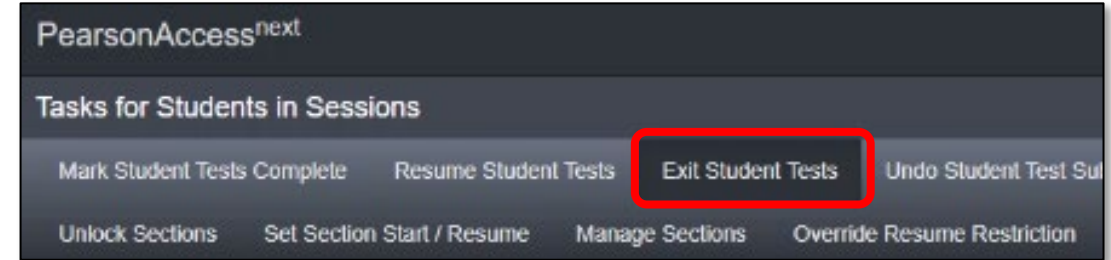
	AzSCI GRADE 5 Unit 1	AzSCI GRADE 5 Unit 2
s1Gr5sci	 Marked Complete	 Ready
s1Gr5sci	 Resumed Upload 	 Ready

PearsonAccess^{next} Enhancements

Testing – Exit Student Tests Configuration

PAN currently allows authorized users to exit students from their tests while they are actively testing.

- Select multiple students within multiple sessions at a time to exit their tests in TestNav
- Available as a task on the Student in Sessions screen
- Students will receive a five-second countdown warning in TestNav before the forced exit

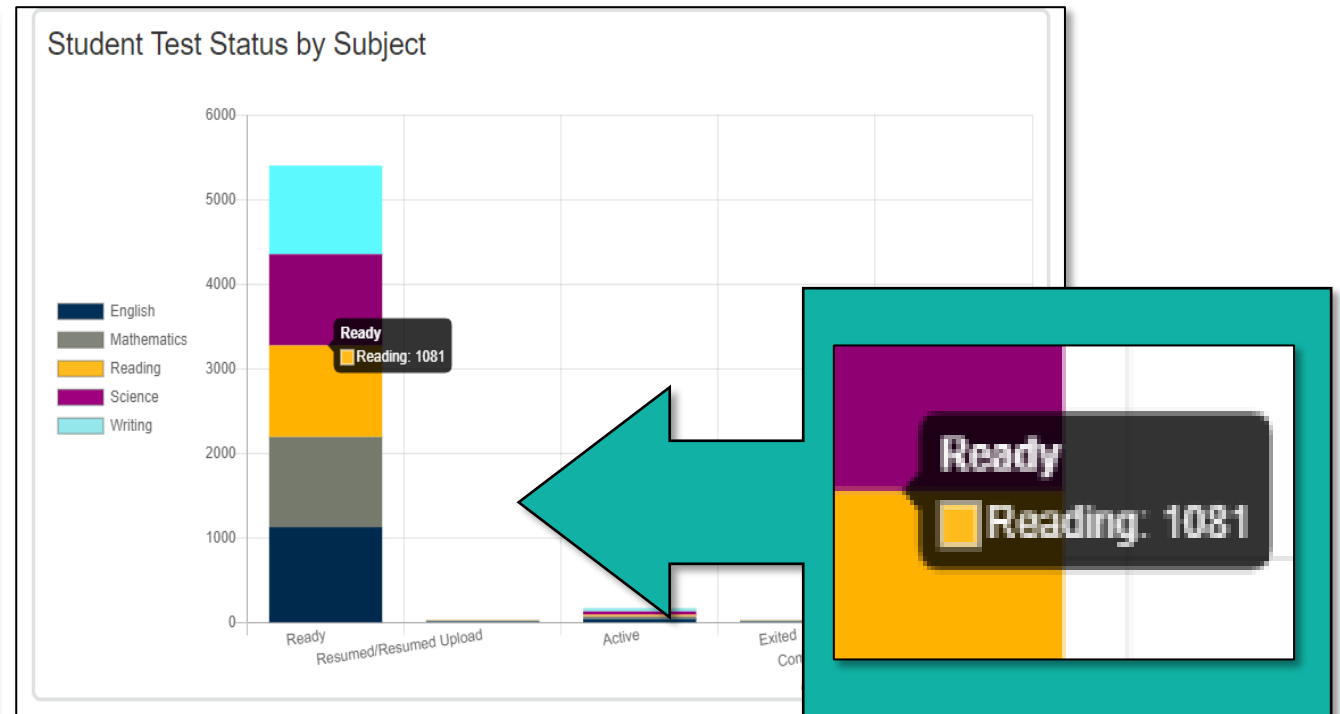


PearsonAccess^{next} Enhancements

PAN Dashboard

Enhanced PAN Dashboard to Allow Drilldown

- **Session Status** dashboard drilldown - takes user to the Session Search page. The number displayed is based on the sessions on the dashboard.
- **Student Test Status by Subject** dashboard drilldown - takes user to the Student in Session page. The number displayed is based on student tests on the dashboard.
- **Test Status** dashboard drilldown - takes user to the Student Test Search page. The number displayed is based on the student tests on the dashboard.



In addition to the drilldown option by subject, there is a tested grade status also available. Combined filters with both subject and grade will still not allow drill down functionality.

PearsonAccess^{next} Enhancements

ODR - Subclaim Performance (strand) image Improvements

ne	Performance Details						
ELA	40	2	3	3	21	3	2
ELA	44	3	1	2	47	1	1
ELA	42	2	2	3	37	1	1

Reading (42)

--> Literary Text (Middle)

--> Informational Text (Middle)

--> Vocabulary (Lower)

Writing (37)

--> Written Expression (Higher)

--> Knowledge and Use of Language Conventions (Higher)

- The **Score** field will populate the box in the User Interface (UI) with the physical score in the data field that is defined (the system assumes this is a number to display).
- The **Additional Score** field will populate the box in the UI with the data or label that is defined (does not have to be a number to display, could be a performance level). If the value to display is larger than 2 characters, it is recommended to override the display value using custom text.

Outline of Tasks for District / School Test Coordinators

Create PearsonAccess^{next} (PAN) Accounts (*timeframe – now*)

- If you already have an account, confirm you can still access PAN and reset passwords if necessary.
- If you are new and do not have a PearsonAccess^{next} user account, contact your District Test Coordinator.
- If you are the District Test Coordinator and do not have an account, contact ISBE at assessment@isbe.net.
- Familiarize yourself with how PearsonAccess^{next} works.



Email ISBE



Outline of Tasks

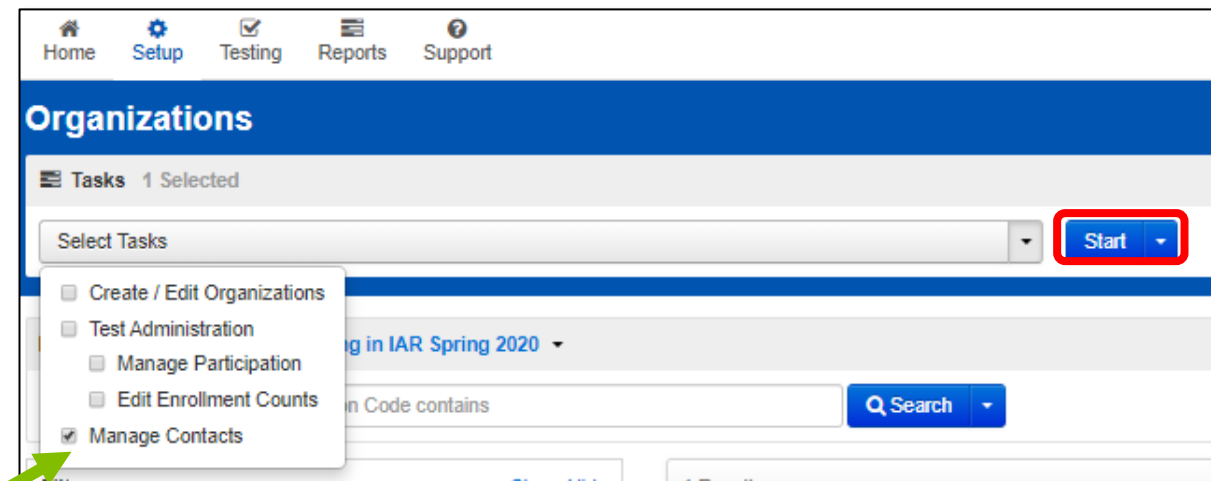
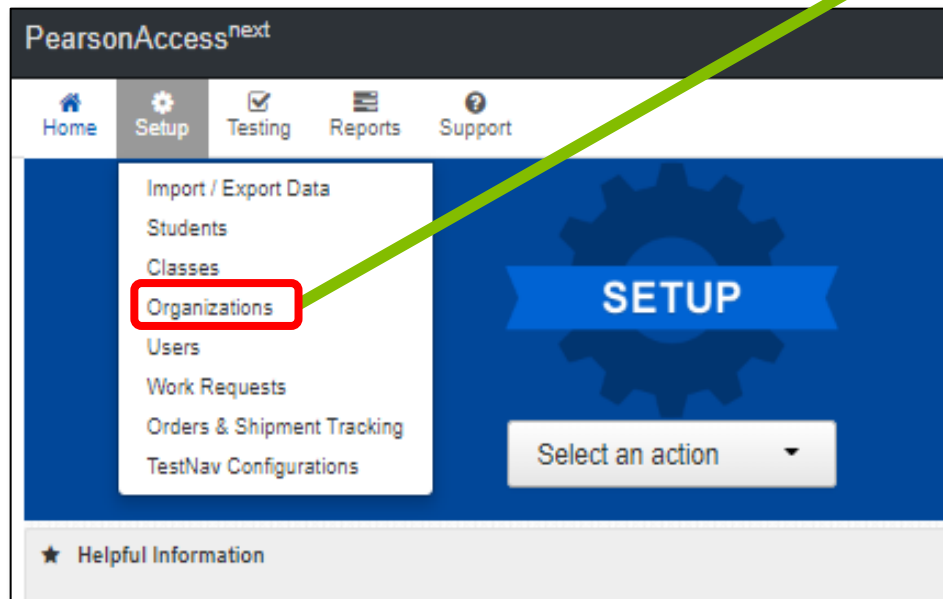
Outline of Tasks for District / School Test Coordinators

Additional tasks / information once account is established

- Confirm you are in the correct site (live vs. training).
 - An account must be set up in both sites. If you are using the same username in the live and the training site, then the password will be the same for both sites.
 - You can export users from the live site and import into training.
- Make sure you are in the correct administration – IAR Spring 2023.
- Confirm organization information.
 - Verify contact name of either the superintendent or principal.
 - Confirm shipping address.
 - Confirm “ship to district” vs “ship to school”.

Confirm Organization Information

- In the **Setup** dropdown, select **Organizations**.
- On the Organization screen, select **Manage Contacts** and select the **Start** button.

A screenshot of the 'New Contact' form in the PearsonAccessnext application. The form is titled 'CONTACTS (1)' and 'CONTACT DETAILS'. The 'New Contact' section is highlighted with a red rectangle. The form contains the following fields:

- Organization*: KJ SAMPLE SCHOOL
- Contact Type*: Shipping
- Contact Title: PRINCIPAL
- Address Street Number and Name*: 1234 S STREET
- Contact Name*: KATHY JOHNSON
- Address Suite / Building Site Number: PO BOX INFO NOT ALLOWED
- Primary Electronic Mail Address*: KATHY.JOHNSON@PEARSON.COM
- Address City*: SAMPLE CITY
- Alternate Electronic Mail Address: (empty)
- State Abbreviation: IL
- Telephone Number*: 2175555555
- Country: UNITED STATES OF AMERI
- Phone Extension: (empty)
- Address Postal Code*: 62222
- Fax Number: (empty)

- Confirm your shipping information.

Confirm Organization Information

- Under the **Setup** dropdown, select **Organizations**.
- On the Organization screen select **Create/Edit Organization** and select the **Start** button.

The screenshot displays the 'ORGANIZATIONS (1)' interface. On the left, a list shows 'Create Organization' and 'KJ DISTRICT (ZZZ1000000000000)'. The main area, titled 'DETAILS', shows the selected organization's information. A green oval highlights the shipping options for the organization.

DETAILS	
KJ DISTRICT (ZZZ1000000000000)	
Type	Parent Organization*
District	Illinois (IL)
Organization Code*	County ANSI Code
ZZZ1000000000000	000
Organization Name*	Ship Testing Materials To District or School
KJ DISTRICT	District
Short Name of Institution ⓘ	Ship Reports to District or School
KJ DISTRICT	District

Outline of Tasks for District/School Test Coordinators

Create PearsonAccess^{next} (PAN) Accounts

District Test Coordinators can create additional users as needed for their schools. User Roles are:

**District Test
Coordinator Role**

**School Test
Coordinator Role**

**Test
Administrator
Role**

**Technology
Coordinator Role**

**Report Access
Role**

[User Role Matrix](#)



PearsonAccess^{next}

Creating a New User

1. To create a new user, select **Users** from the **Setup** dropdown.
2. On the User screen, use the **Select Tasks** dropdown and choose **Create/Edit Users**.
3. Select the blue **Start** button (to the right of **Select Tasks**).
4. Select **Organization**.
 - Selecting the box should bring up the schools available.
5. Select role(s).
 - A user can have more than one role, but if the user is a District or School Test Coordinator, no additional roles are needed.
4. Fill in **First Name**, **Last Name**, and **Email Address** fields.
5. The Username will default to the email address but can be changed, if needed.
6. It is not necessary to provide Active Begin/End Dates.

DETAILS

New User **Create**

Selected Organizations*
Select

Selected Roles*
Select

Account
Enabled

First Name* **Active Begin Date**

Last Name* **Active End Date**

Email* **Delete Date**

Username*

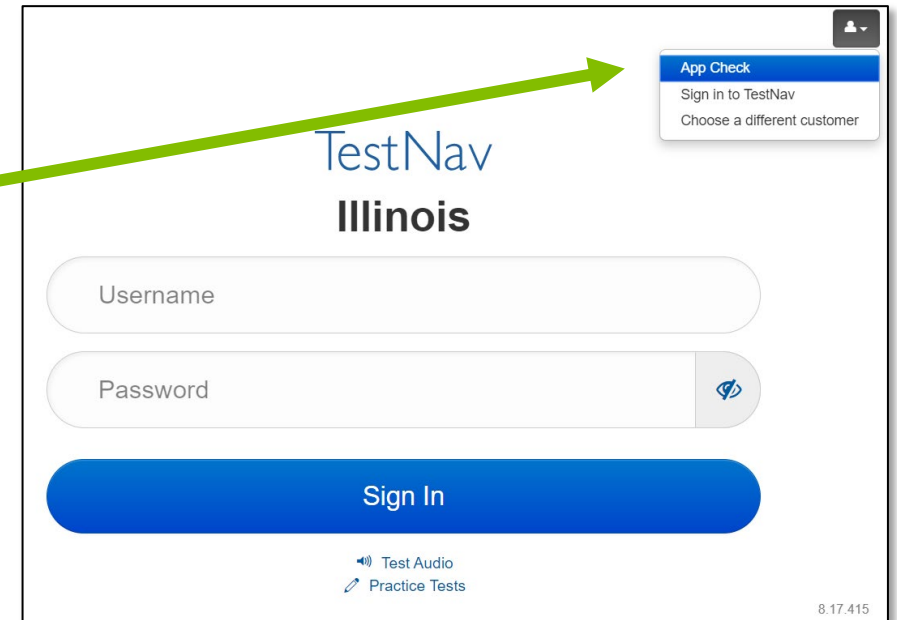
* Required

Create **Reset**

Outline of Tasks for District / School Test Coordinators

Check network / computers for compatibility with PearsonAccess^{next} and TestNav (*timeframe – now*)

- Download latest TestNav App.
- Complete an infrastructure Trial
- Run **App Check** (top right of the Test Nav Application)
- Use the Practice Test / Training Site
- Students need to be familiar with TestNav functionality



TestNav System Requirements



TestNav System update is needed prior to testing for the 2021-22 school year.

Outline of Tasks for District / School Test Coordinators

Check network/computers for compatibility with PearsonAccess^{next} and TestNav (timeframe – now)

Additional resources:



[Technology Setup](#)



[Communications](#)



[Presentations and Webinars Archive](#)

Outline of Tasks for District / School Test Coordinators

Student Information in PearsonAccess^{next} (timeframe – now thru testing)

- The initial student import was sent to PAN and is currently available.
- Nightly feeds from ISBE's SIS will import into PearsonAccess^{next}. This import will include core student demographic and organization registration information only.
- District and school staff with IWAS/SIS access have the ability via an on-demand option in SIS to submit an update to PearsonAccess^{next} without waiting for the nightly feed.

NOTE: If additional assistance is needed to help with this feature, please contact the ISBE IAR Coordinator.

Outline of Tasks for District / School Test Coordinators

Student Information in PearsonAccess^{next} (timeframe – now thru testing)

Add student accommodations in PAN:

- Change via Student Registration Import.
- Change manually using the PAN user interface.
- Confirm SR/PNP information using the Operational Report.
 - [PNP Report - Accessibility Features and Accommodations for Student Tests](#)
 - SR/PNP report presents a list of students and tests with identified Accessibility Features and Accommodations.



Deadline for Districts/Schools to have student information loaded into PAN for Pre-ID is January 27, 2023.

Accommodations



Accommodations & Accessibilities



- **Accommodations:**

Test Form
Specific

- **Alternate Representation – Paper**
- **Large Print**
- **Text-To-Speech** (ELA - IEP required, Text Decoding disability)
- **Human Reader**
- **American Sign Language (ASL) video**
- **Assistive Technology – Screen Reader / Non-Screen Reader**
- **Read & Write and Co:Writer Extensions**
- **Closed Captioning (ELA)**
- **Braille** (Refreshable Braille, Braille Response)

- Directions (Human Signer for Test Directions, Clarification, Native Language)
- Capture Response (Answers Recorded in Test Book, External Devices, Monitor)
- Calculation Device/Math Tools
- Word Prediction
- Unique Accommodations
- Emergency Accommodation
- Extended Time

Accommodations in bold teal font are test form specific. Those listed in bold teal and in black should be added to the student's PNP in order to receive the form.



Accommodations & Accessibilities

Accessibilities:

- Test Form Specific
- **Spanish Transadaption of the Mathematics Assessment**
 - **Text-To-Speech** (Math)
- Identify in Student's PNP
- **Answer Masking**
 - **Color Contrast**
 - Student Reads Assessment Aloud to Self

Administration Considerations:

- Separate / alternate location
- Small group testing
- Specialized equipment / furniture
- Specified area or setting
- Time of day
- Frequent breaks



- Accommodations listed in **bold teal** are test form specific.
- Those listed in **bold teal** and in black should be added to the student's PNP in order to receive the form.
- Items listed in **bold green** must be identified in the student's PNP in order to appear in TestNav.



Details on all Accommodations and Accessibilities are in the Accessibility Features and Accommodations Manual.

Student Registration / Accommodations – Import

Verify these steps have already been completed:

1. The SR/PNP CSV Template provides the shell with header rows that can be used to import the Student Registration file.
2. Recommend first doing an SR/PNP export, adding accommodations then reimporting the file.
3. The entire file does not have to be imported. You can import only students with accommodations to update.
4. The State Student ID as listed in PAN must be included on the SR/PNP import.

Student Registration / Accommodations – Import

Student records can be imported using the SR/PNP layout and templates found on the Support page on **IAR Summative Resources** tab under Accommodation Resources.

ILLINOIS
Assessment of Readiness

Home PearsonAccess^{next} Technology Setup **IAR Summative Resources** Reporting Test Preparation

Learning Renewal Interim Resources Teacher Resources Invest in Kids Act Support Communication Memos

Accommodation Resources

Information to assist in populating accommodation and accessibility information for students in PearsonAccess^{next}. Resources include Student Registration/Personal Needs Profile Layouts, Field Definition Document, an Accommodation Template and Guide for Adding Accommodations Manually within PearsonAccessNext.

Accommodation Resources ▼

- Guide to Manually Enter Accommodations and Accessibility Features into PearsonAccessNext
- IAR SR/PNP Detailed Layout
- IAR Student Registration/Personal Needs Profile (SR/PNP) Template
- SR/PNP File Field Definitions

assessment system or provided externally by test administrators and are available to all students. Accommodations are adjustments to the test format and presentation.

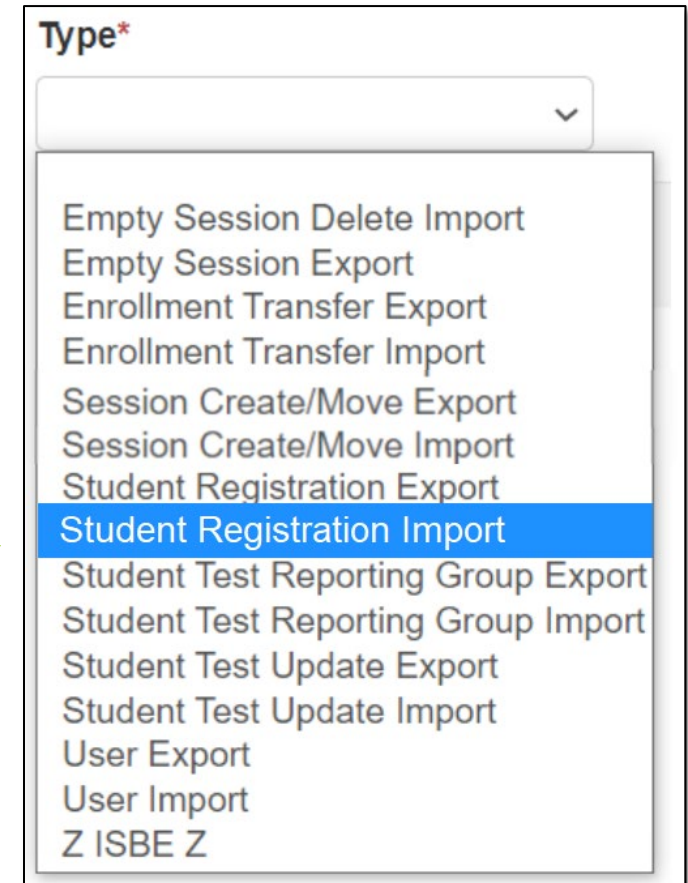
Support Page



PearsonAccess^{next}

Student Registration

1. Complete the information in the layout or add accommodations to SR/PNP export.
2. Save as a CSV file.
3. Under the **Setup** dropdown menu, select **Import/Export Data**. Then, from the **Select Tasks** bar, select **Import/Export Data**, then select the **Start** button.
4. In the **Type** dropdown, select **Student Registration Import**.



Type*

- Empty Session Delete Import
- Empty Session Export
- Enrollment Transfer Export
- Enrollment Transfer Import
- Session Create/Move Export
- Session Create/Move Import
- Student Registration Export
- Student Registration Import**
- Student Test Reporting Group Export
- Student Test Reporting Group Import
- Student Test Update Export
- Student Test Update Import
- User Export
- User Import
- Z ISBE Z

PearsonAccess^{next}

Student Registration / Accommodations – Import

1. File Layout Type can be fixed or CSV.
2. Sessions will be auto created, if the session field is completed. If you do not want sessions to be created, select the **Don't auto-create Test Seasons for online testing** box.
3. Importing will modify students, registrations and tests. Select the **Don't modify student test** box if you do not want this to happen.
4. Select the **Choose File** button. →
5. Select the **Process** button. →

Tasks for Importing and Exporting

Import / Export Data

Type*

Student Registration Import ▼

File Layout Type

CSV ▼

☐ Don't auto-create Test Sessions for online testing

Note: If this test administration is set to auto-create test sessions but you do not want test sessions created from this import, check the box above.

☐ Don't modify student tests

Note: This import modifies students, student registrations and student tests. If you don't want student tests modified, check the box above.

Source File

Choose File No file chosen

Additional e-mails

Enter a valid e-mail address

Process Reset

Student Registration / Accommodations – Import

- Check the import view detail page to confirm there were no records in error.
- The import detail screen will indicate the number of records that imported successfully as well as any records in error.

Errors

[Download Records in Error](#) ⓘ

[Download Error Messages](#) ⓘ

3 Results

Record Number	Message
2	Test Format is required.
3	Test Format is required.
4	Test Format is required.

DETAILS ⓘ

Complete with issues
Some records were not saved, see the error list for details

File Information

Type	Student Registration Import	Organization	KJ SAMPLE SCHOOL DEMO (ZZZ100000000000- ZZZ100000001001)
Name	test smpn.csv	User	kathy.johnson@pearson.com
Request Date	2020-01-08 04:12 AM		
Total Records	3	Download File ⓘ	
Successful Records	0	Download Students Created ⓘ	
Error Records	3		

PearsonAccess^{next}

Student Registration / Accommodations – Entry

Manually update accommodations within PearsonAccess^{next}.

- Under the **Setup** dropdown menu, select **Students**.
- On the Student screen, use the **Select Tasks** dropdown and select **Create/ Edit Students** and the **Registration** tasks.

Student Registration / Accommodations – Entry

Fill out additional demographic information to complete the Student Registration.

1. Select the **Registered** box.
2. Select a **Grade Level** from the dropdown.
3. Select a **Home School Code** from the dropdown (for Private Schools this will be the same as the testing school).
4. Select an **Ethnicity/Race** from the dropdown.
5. Select additional status information including **English Learner (EL)** and **Students with Disabilities**.
6. Select the **Save** button.

STUDENTS (2)

SAMPLE, 03 STUDENT 2 (323111111)

SAMPLE, 03 STUDENT 3 (323111112)

IAR SPRING 2020

SAMPLE, 03 STUDENT 3 (323111112)

☒ Registered

Grade Level When Assessed*

Home School Code*

Ship Report School Code

Ethnicity

Hispanic or Latino Ethnicity

Federal Race/Ethnicity

Race - At least one of the following fields must be selected:

Asian

American Indian or Alaska Native

Black or African American

Native Hawaiian or Other Pacific Islander

White

Two or More Races

Student Status

English Learner (EL)

Title III Limited English Proficient Participation Status

Gifted and Talented

Migrant Status

Economic Disadvantage Status

Student with Disabilities

Primary Disability Type

NOTE: Required fields are indicated with a red asterisk.

Outline of Tasks for District/School Coordinators

Place students in test sessions (timeframe: February–March)

Sessions are created in PearsonAccess^{next} either by doing a student import or by manually creating within PAN.

- If importing sessions, user should first do a student export to capture all accommodations that were previously input prior to adding session information.
- Students with a human reader accommodation need to be placed in a session specific to that accommodation to ensure all students receive the same form.

Import Sessions

- Students can be imported using the Student Registration / Personal Needs Profile (SR/PNP) file (see import directions for SR/PNP file).
- Once students have been placed in a session, the session cannot be changed via reimporting. Students must first be removed from the session for a new import to update sessions.

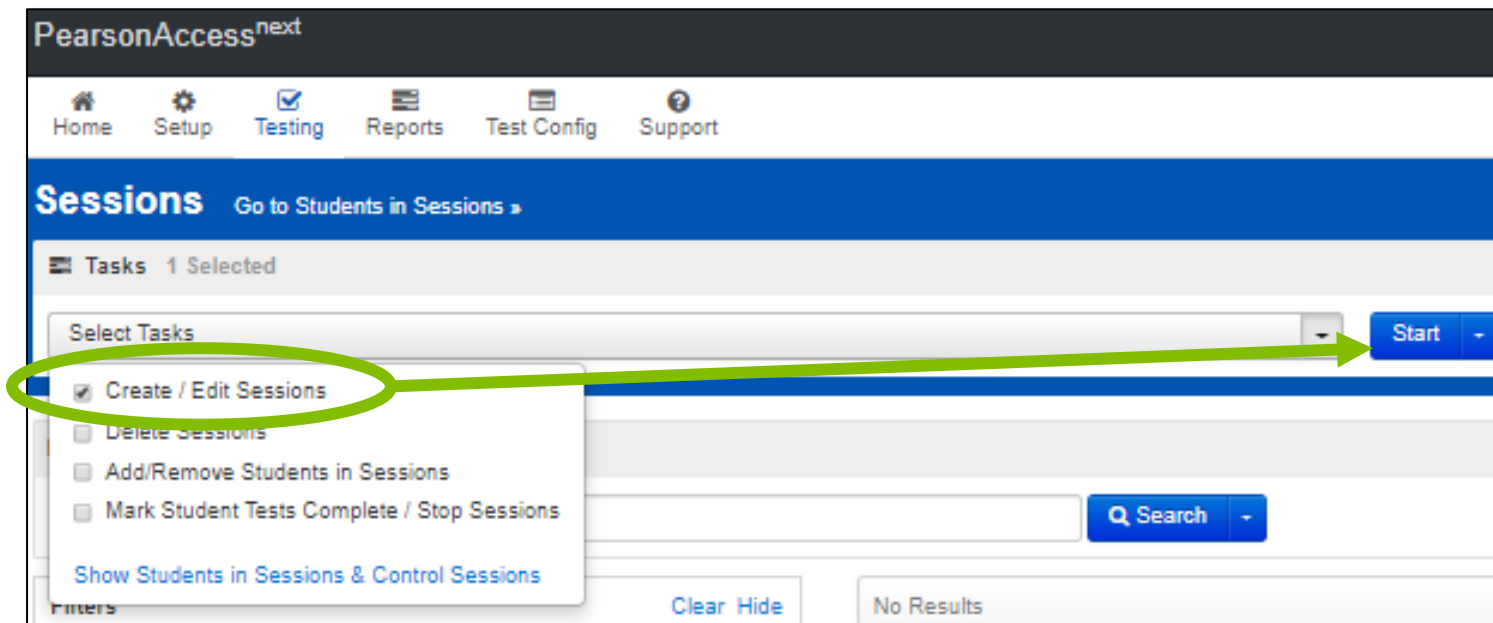


IMPORTANT: To avoid overwriting any accommodation information, users should do a Student Registration Export, then add sessions to that file and reimport.

PearsonAccess^{next}

Manage Sessions

- For students to test online, they must be placed in a Session.
 - Students testing on paper do not need to be in a session.
 - Under the **Testing** dropdown menu, select **Sessions**.
 - From the **Select Tasks** dropdown, choose **Create/Edit Sessions** and select the **Start** button.



PearsonAccess^{next}

Manage Sessions

Sessions are grade and content specific. For example, a session with test selected as Grade 05 ELA can only include students in Grade 5 with an ELA05 test assignment.

1. Create a **Session Name**.
2. Select *Test Assigned* (e.g., Grade 05 ELA).
3. Select **Form Group Type** (This will be Main unless the student has a Human Reader Accommodation).
4. Add your **Scheduled Start Date**.
5. Select the **Create** button.

The screenshot displays the 'Manage Sessions' interface in PearsonAccess^{next}. It is divided into two main sections: 'SESSIONS (1)' on the left and 'DETAILS' on the right. In the 'SESSIONS (1)' section, there is a '+ Create Session' button and a list containing 'ELA05_MAIN', which is highlighted in blue. The 'DETAILS' section for 'ELA05_MAIN' contains several fields and sections. A teal circle with the number '1' points to the 'Session Name*' field, which contains 'ELA05_MAIN'. A teal circle with the number '2' points to the 'Session Name' input field. A teal circle with the number '3' points to the 'Form Group Type*' dropdown menu, which is set to 'Main'. A teal circle with the number '4' points to the 'Scheduled Start Date*' field, which contains '2019-02-18'. A teal circle with the number '5' points to the 'Create' button in the top right corner. Other visible fields include 'Session Status' (set to 'Ready'), 'Test & Form' (set to 'Grade 05 ELA/Literacy'), 'Password' (set to '1C49CD'), 'Proctor Reads Aloud' (checkbox), 'Use Custom TestNav Settings' (button), 'Precaching Computer*' (set to 'Add'), 'Organization' (BIEDERMAN SCHOOL), 'Actual Start Date' (Session has not been started), 'Scheduled Start Time' (07:25 AM), 'CST' (time zone), and 'Lab Location' (empty field). At the bottom, there is a search bar for 'Find by Name or ID in BIEDERMAN SCHOOL' and a section for 'Students' with an 'Add students to session' button.

PearsonAccess^{next}

Manage Sessions

- Most Sessions will be in the **Form Group Type** of **Main**.
- If you have students who need the Human Reader Accommodation, those students will need to be in the **Form Group Type** for **Human Reader**.

For Read Aloud sessions:

1. The Proctor Read Aloud box MUST be checked, and
2. Form Group Type MUST either be Human Reader or Spanish Human Reader.

The screenshot displays the 'SESSIONS (1)' interface with the 'DETAILS' tab selected for session 'ELA05_MAIN'. The 'Test' section is highlighted with a green box, showing 'Proctor Reads Aloud' checked, 'Password' as '1C49CD', and 'Form Group Type' as 'Main'. A large teal arrow points from a zoomed-in inset of these fields back to the main form. The inset shows the 'Proctor Reads Aloud' checkbox checked, the 'Form Group Type' dropdown set to 'Main', and the 'Use Custom TestNav Settings' button. The main form also shows 'Organization' as 'BIEDERMAN SCHOOL', 'Actual Start Date' as '2019-02-18', and a 'Students' section at the bottom.

PearsonAccess^{next}

Adding Students to a Session

In PAN, students can be added to sessions via the **Create/Edit Sessions** or **Add/Remove Students in Sessions** tasks.

The screenshot illustrates the process of adding students to a session in PearsonAccessnext. It shows three main components:

- Test Configuration Panel (Left):** Contains fields for Test Name (Grade 05 ELA/Literacy), Password (1C49CD), Form Group Type (Main), and Precaching Computer (Add). A note states: "A pre-caching computer is required when there is one or more available."
- Sessions Management Panel (Middle):** Displays a list of tasks under the heading "Sessions". The tasks are:
 - ☒ Create / Edit Sessions
 - ☐ Delete Sessions
 - ☒ Add/Remove Students in Sessions
 - ☐ Mark Student Tests Complete / Stop Sessions A link "Show Students in Sessions & Control Sessions" is also visible.
- Tasks for Sessions Panel (Right):** Shows the "Add/Remove Students in Sessions" task selected. It displays a list of sessions (ELA05_MAIN) and a section for adding students. The "Add Students" section includes a search bar "Find by name or ID within BIEDERMAN SCHOOL" and a list of students:
 - STUDENT, NEW (242568458)
 - STUDENT, NEW (543109583)
 - STUDENT, NEW (205311766)
 - STUDENT, NEW (046101226)
 - STUDENT, NEW (057364744)

Outline of Tasks for District/School Coordinators

Prepare Sessions (timeframe: March–April)

- Sessions must be prepared before students can log into TestNav to take the test.
- Preparing the session assigns the test form, specifically form specific accommodations.
- Once the form has been assigned, Test Coordinators can confirm that students with form specific accommodations have been provided with the correct form.

Print Testing Tickets

- Testing Tickets for all session can now printed at one time.



IMPORTANT: If a student begins a test with the wrong accommodation, that test will need to be marked complete and voided, then a new test with the correct accommodation must be created for the student.

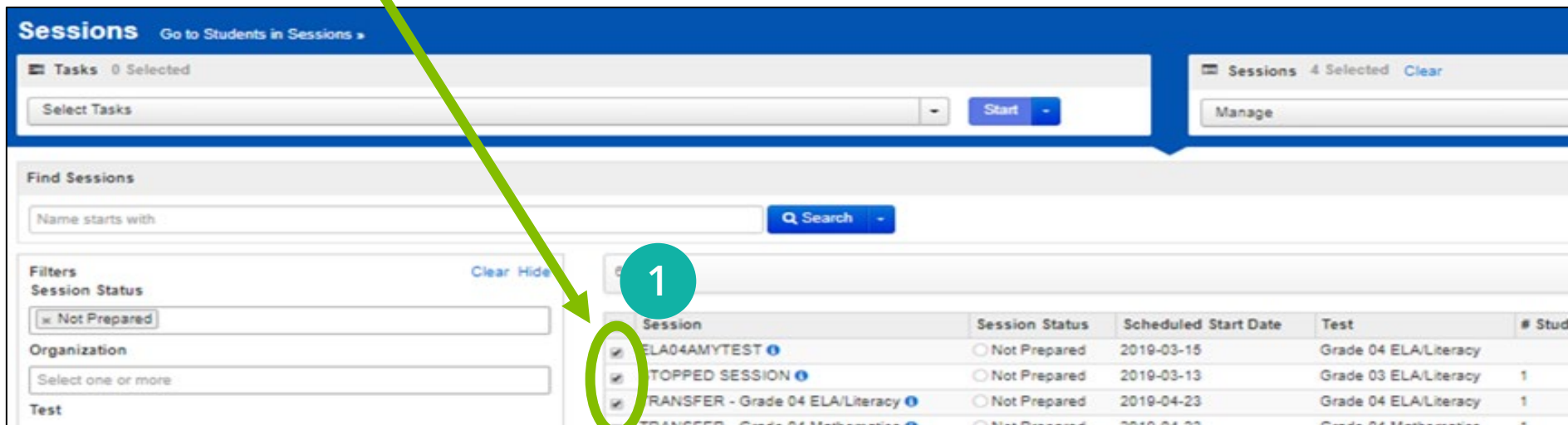
PearsonAccess^{next}

Preparing a Session

Preparing a session is the process that assigns the student a specific form. If the student needs a form specific accommodation such as text-to-speech, they will be assigned the form during session prepare.

1. On the Sessions screen, select the sessions you wish to prepare. Multiple sessions can be prepared at once:

NOTE: Sessions can be prepared starting March 2, 2023.



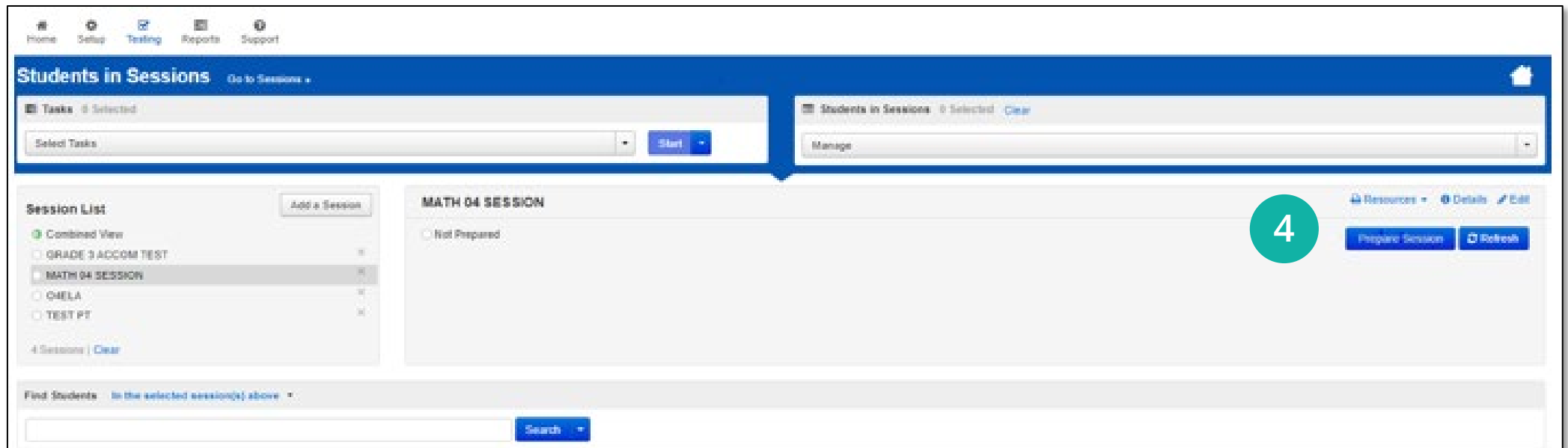
The screenshot shows the 'Sessions' interface in PearsonAccess^{next}. At the top, there's a blue header with 'Sessions' and a link 'Go to Students in Sessions'. Below this, there's a 'Tasks' section with '0 Selected' and a 'Start' button. To the right, there's a 'Sessions' section with '4 Selected' and a 'Clear' button. The main area is titled 'Find Sessions' and includes a search bar and filters. A green arrow points to the first session in the list, which is circled with a green circle and a '1' inside. The session list has columns for Session, Session Status, Scheduled Start Date, Test, and # Stud.

Session	Session Status	Scheduled Start Date	Test	# Stud
ELA04AMYTEST	Not Prepared	2019-03-15	Grade 04 ELA/Literacy	
STOPPED SESSION	Not Prepared	2019-03-13	Grade 03 ELA/Literacy	1
TRANSFER - Grade 04 ELA/Literacy	Not Prepared	2019-04-23	Grade 04 ELA/Literacy	1
TRANSFER - Grade 04 Mathematics	Not Prepared	2019-04-23	Grade 04 Mathematics	1

PearsonAccess^{next}

Preparing a Session

2. Next, select the link in the blue bar to switch from **Sessions** to **Go to Students in Session**.
3. Select one session or select **Combined View** to prepare multiple sessions.
4. Select the blue **Prepare Session** button on the right.



PearsonAccess^{next}

Preparing a Session

- Once the session is prepared, student form assignments – including any accommodations – can be reviewed on the session screen (details are not available when on the Combined View).
- Students with form-specific accommodations will have an indicator next to their student identifier as shown.

2 Results Displaying 25 ▼

<input type="checkbox"/>	State Student Identifier	Last Name	First Name	Middle Name	Username	Session	Gr6ELA - Unit 1	Gr6ELA - Unit 2	Form Group
<input type="checkbox"/>	413629946 ⓘ	STUDENT	NEW		6853420811	● KJ ELA GRADE 6 (Grade 06 ELA/Literacy)	Ready	Ready	Main
<input checked="" type="checkbox"/>	180573043 ⓘ TTS	STUDENT	NEW		5574696535	● KJ ELA GRADE 6 (Grade 06 ELA/Literacy)	Ready	Ready	Main

Indicator	Accommodation
ASL	American Sign Language
SR	Assistive Technology – Screen Reader
Non-SR	Assistive Technology – Non-Screen Reader
CC	Closed Captioning
TTS	Text-to-Speech
STTS	Spanish Text-to-Speech
S	Spanish
WebX	Web Extensions



- If a student is assigned a test using an incorrect accommodations (e.g., the student should have had ASL video but did not):
 - If the student has not logged into TestNav – the student can be removed from the session, SR/PNP can be updated, and the student re-added to the session.
 - If the student has already started the test – the test must be marked complete, voided and a new test assigned to the student.
- Detailed instructions are posted on il.mypearsonsupport.com under Additional Resources.
 - See Personal Needs Profile Guidance – Managing Incorrect Accessibility Features and Accommodations PNP.



If a student begins a test with the wrong accommodation, that test will need to be marked complete and voided, then a new test with the correct accommodation must be created for the student.

Outline of Tasks for District/School Coordinators

Start Sessions (timeframe: March–April)

- Sessions must be started before students can log into TestNav to take the test.
- Units must be unlocked prior to testing and locked at the end of testing for that unit.
- Track students for make-up tests and new arriving students.
- Monitor students who may need their test resumed.
- Students moving out of the district who did not start any unit of test should be removed from any sessions. This allows other districts to register the student for testing.



Place additional orders for paper testing materials, if needed, by April 5, 2023.

PearsonAccess^{next}

Starting a Session

- Before students can log into TestNav, the session must be started, and individual Units being tested must be unlocked.
- Sessions can be started at any time once the testing window opens and sessions have been prepared.
- On the Session screen, select the green **Start** button to start the session(s).
- Multiple sessions can be started at one time.

The screenshot shows the 'Session List' interface. At the top, there's a 'Session List' section with an 'Add' button and a '1 Selected | Clear' link. Below this, a session named 'SAMPLE SESSION' is listed. To the right of the session list, there's a 'SAMPLE SESSION' header with an 'Ignore Testing Schedule' checkbox and a green 'Start' button. Other buttons include 'Download Resources', 'Update Cache', and 'Refresh'. Below the session list, there's a 'Find Students' section with a search bar and a 'Search' button. At the bottom, there's a 'Filters' section with 'Organization', 'State Student Identifier', 'Local Student Identifier', 'UN', and 'Class' filters. The main table displays 10 results with columns for 'State Student Identifier', 'Last Name', 'First Name', 'Middle Name', 'Username', 'Session', and three units: 'Gr7ELA -Unit 1', 'Gr7ELA -Unit 2', and 'Gr7ELA -Unit 3'. Each row shows a student's information and their status for each unit, with 'Ready' buttons for each unit.

State Student Identifier	Last Name	First Name	Middle Name	Username	Session	Gr7ELA -Unit 1	Gr7ELA -Unit 2	Gr7ELA -Unit 3
0625946234	STUDENT	NEW		4954931540	© SAMPLE SESSION (Grade 7 ELA/Literacy)	Ready	Ready	Ready
5009291556	STUDENT	NEW		1854396273	© SAMPLE SESSION (Grade 7 ELA/Literacy)	Ready	Ready	Ready
0632536481	STUDENT	NEW		2537762617	© SAMPLE SESSION (Grade 7 ELA/Literacy)	Ready	Ready	Ready
9355773662	STUDENT	NEW		0412887855	© SAMPLE	Ready	Ready	Ready

PearsonAccess^{next}

Unlocking / Locking Units

- Before students can log into TestNav, the Unit being tested must be unlocked.
- Units can be unlocked for all students in that session or individual student units can be unlocked for a make-up test.
- Only ONE Unit can be unlocked at a time.

The screenshot shows the 'ELA03_CLOSEDCAP' session interface. At the top, it says 'Stopped'. Below, there's a section for 'ELA03_CLOSEDCAP (1 Student Test)'. Under this, there are two units: 'Gr3ELA - Unit 1' and 'Gr3ELA - Unit 2'. Each unit has a blue progress bar and a toggle switch. The toggle for 'Gr3ELA - Unit 1' is currently in the 'locked' position (to the left). A green arrow points to this toggle, indicating it should be slid to the right to unlock. Below the units, there's a search bar with a 'Search' button. At the bottom, there's a table with 1 result. The table has columns: State Student Identifier, Last Name, First Name, Middle Name, Username, Session, Gr3ELA - Unit 1, Gr3ELA - Unit 2, and a 'Display' button. The first row shows a student with ID 999993700, last name ELA GR THREE, first name CLOSEDCAP II, username 9067361913, and session ELA03_CLOSEDCAP (Grade 03 ELA/Literacy). The units for this student are both marked as 'Completed'.

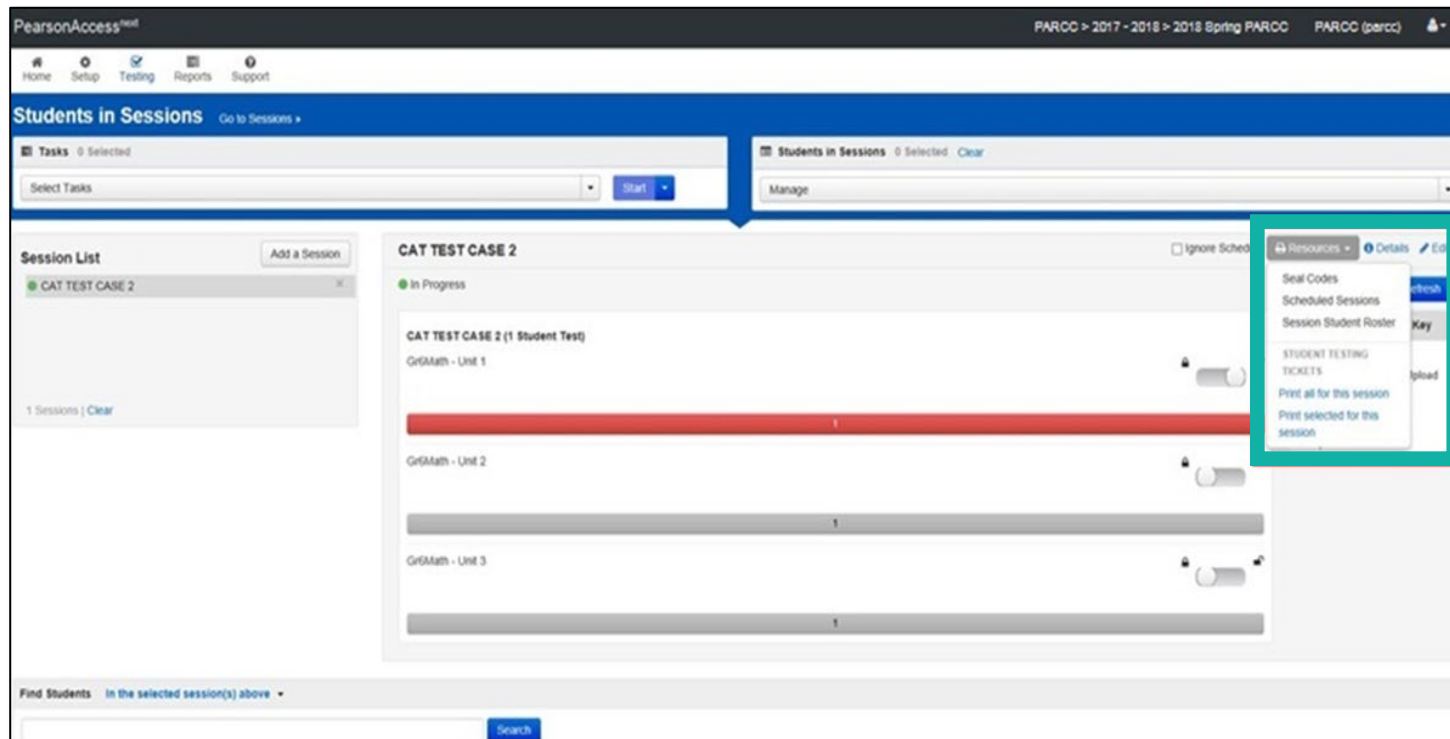
State Student Identifier	Last Name	First Name	Middle Name	Username	Session	Gr3ELA - Unit 1	Gr3ELA - Unit 2	Display
999993700	ELA GR THREE	CLOSEDCAP II		9067361913	ELA03_CLOSEDCAP (Grade 03 ELA/Literacy)	Completed	Completed	Ma

- Unlock by sliding the bar from lock to the unlocked position. This will unlock the test for all students in the session.
- Individual students can be unlocked via the **Unit** dropdown for that student.

PearsonAccess^{next}

Student Testing Ticket

Student Testing Tickets contain the login and password information that students need to access the assessment. Testing Tickets are considered secure material and should be kept secure during testing, and securely destroyed after testing is complete.



Scheduled Sessions
Session Student Roster

STUDENT TESTING TICKETS

[Print all for this session](#)

[Print selected for this
session](#)

Student test tickets
are printed from the
Students in Sessions
Screen under the
Resources tab.

PearsonAccess^{next}

Monitoring Testing Status

As students begin logging into TestNav, Test Administrators will be able to monitor their testing status:

Ready: The student is ready to login to TestNav.

Resumed: The Student was in “Exited” status and had to be resumed so they can log back in.

Active: The student is logged into TestNav.

Exited: The student has exited out of TestNav.

Completed: The student has submitted the test.

Session List

- 1 Selected | Clear
- SAMPLE-ELA-05

Grade 5 ELA/Literacy

- Gr5ELA -Unit 1
- Gr5ELA -Unit 2
- Gr5ELA -Unit 3

Student Test Status Key

- Ready
- Resumed, Resumed Upload
- Active
- Exited
- Completed, Marked Complete

Find Students In the selected session(s) above

2 Results Show 1 filters

State	Student Identifier	Last Name	First Name	Middle Name	Username	Session	Gr5ELA -Unit 1	Gr5ELA -Unit 2	Gr5ELA -Unit 3
	48789999995	FORD	PETER		5337137714	SAMPLE-ELA-05 (Grade 5 ELA/Literacy)	Exited	Exited	Exited
	48789999992	CHWELZ	GINA		2130663161	SAMPLE-ELA-05 (Grade 5 ELA/Literacy)	Resumed Upload	Resumed	Marked Complete

- Ready - Resumed, Resumed Upload - Active - Exited - Completed, Marked Complete

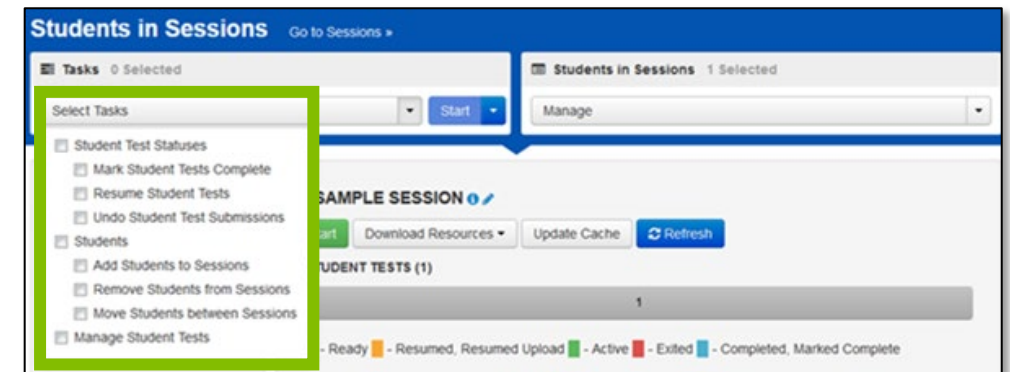
PearsonAccess^{next}

Resuming a Student

- A student test may need to be resumed. This could occur if the student is kicked out of the test, or the student accidentally exits before finishing the test.
- A student can be resumed on the Students in Session screen by selecting the dropdown for that student's exited Unit and selecting **Resume**.

<input type="checkbox"/>	State Student Identifier	Last Name	First Name	Middle Name	Username	Session	Gr7ELA -Unit 1	Gr7ELA -Unit 2	Gr7ELA -Unit 3	Form
<input type="checkbox"/>	0625946234 ⓘ	STUDENT	NEW		4954931540	● SAMPLE SESSION (Grade 7 ELA/Literacy)	Exited ▾	🔒 Ready ▾	🔒 Ready ▾	Grade 7 ELA/Literacy Practice Test 3
<input type="checkbox"/>	5009291556 ⓘ	STUDENT	NEW		1854396273	● SAMPLE SESSION (Grade 7 ELA/Literacy)	Resume	🔒 Ready ▾	🔒 Ready ▾	Grade 7 ELA/Literacy Practice Test 3
<input type="checkbox"/>	0632536481 ⓘ	STUDENT	NEW		2537762617	● SAMPLE SESSION (Grade 7 ELA/Literacy)	🔒 Lock	🔒 Ready ▾	🔒 Ready ▾	Grade 7 ELA/Literacy Practice Test 4

- Or students can be resumed by selecting the student(s) and using the **Select Task** dropdown.
- The student can now log back into TestNav.



Outline of Tasks for District / School Coordinators

Stop Sessions (timeframe: March–April)

- Sessions should be stopped at the end of the testing window.
- Remove students who did not start any unit of a test from test sessions.
- All tests that have been started must be in “Complete” or “Marked Complete” status.

PearsonAccess^{next}

Stopping Sessions

Session List

Add

1 Selected | Clear

DEMO

DEMO

Stop Download Resources Update Cache Refresh Ignore Testing Schedule

STUDENT TESTS (3)

1

Ready Resumed, Resumed Upload Active Exited Completed, Marked Complete

Find Students In the selected session(s) above

Last or Surname starts with Search

Filters Clear Hide

Organization

Select one or more

State Student Identifier

Starts with

Local Student Identifier

Starts with

UIN

Starts with

Class

Select one or more

3 Results

Displaying 25 Manage Columns

	State Student Identifier	Last Name	First Name	Middle Name	Username	Session	Student Test Sta
<input type="checkbox"/>	3452342112	STUDENT	STUDENT		2602105166	DEMO (Grade 9 ELA/Literacy)	Marked Completed
<input type="checkbox"/>	1231231111	STUDENT	STUDENT		3976100533	DEMO (Grade 9 ELA/Literacy)	Marked Completed
<input type="checkbox"/>	2340962304	STUDENT	STUDENT		4243793921	DEMO (Grade 9 ELA/Literacy)	Marked Completed

NOTE: All sessions that have been started should be stopped at the conclusion of the test administration window.

PearsonAccess^{next}

Marking a Test Complete

- A student's test MUST be marked "Complete" if the student is unable to complete all units in the test (e.g., a student moves from the district or becomes ill and is unable to return to school prior to the end of the testing window).

The screenshot displays the 'Students in Sessions' interface. On the left, a sidebar lists tasks, with 'Mark Student Tests Complete' highlighted by a green box. A green arrow points from this box to a larger, detailed view of the 'Mark Student Tests Complete' task on the right. This detailed view includes a 'Reason*' text box containing 'Student was unable to finish the test', a checked checkbox for 'Use the same Reason for checked Students in Sessions', and a table of student sessions. The table has columns for 'STUDENTS IN SESSIONS (1)', 'STUDENT NAME (CODE)', 'SESSION (STUDENT TEST)', and three checkboxes for units. The 'Mark Complete' button at the bottom is also highlighted by a green box.

STUDENTS IN SESSIONS (1)	STUDENT NAME (CODE)	SESSION (STUDENT TEST)	Gr7ELA -Unit 1	Gr7ELA -Unit 2	Gr7ELA -Unit 3
STUDENT, NEW (0625946234)		SAMPLE SESSION (Grade 7 ELA/Literacy)	<input checked="" type="checkbox"/> Exited	<input type="checkbox"/> Ready	<input type="checkbox"/> Ready



Outline of Tasks for District / School Test Coordinators

Return any secure materials to Pearson

- All paper scorable documents need to be returned under the scorable label.
 - Return completed or partially completed Grade 3 test books and Grades 4-8 Answer Documents.
 - Documents that may have been started but should not be scored, should be noted as “Do Not Score” and placed in the non-scorable materials return box.
- Return all non-scorable secure material such as Human Reader Scripts.
- Large Print and Braille documents MUST be transcribed onto a scannable document.
 - Use the regular Grade 3 book or Grades 4-8 answer documents included in the kit.

IAR – Students Testing on Paper

- Materials shipped to schools (February 21, 2023)
 - Regular paper
 - Accommodated paper (braille, large print, Spanish, Spanish large print, Human Reader)
 - Math tools (rulers, protractors, math reference sheets)
 - Manuals (Test Coordinator Manual, Test Administrator Manual (CBT / PBT))
- Student Registration / Personal Needs Profile
 - Registration window: 12/28/22–1/27/23
- Additional Orders
 - A/O window open: 2/21/23
 - All additional orders for paper test books shipped in kits.



Kits will include all materials needed: Test Book, Answer Document, Math Tools (Reference Sheet, Protractor, Ruler).

IAR – Students Testing on Paper

Test Coordinator Kit and Material Order (Arriving February 2023)

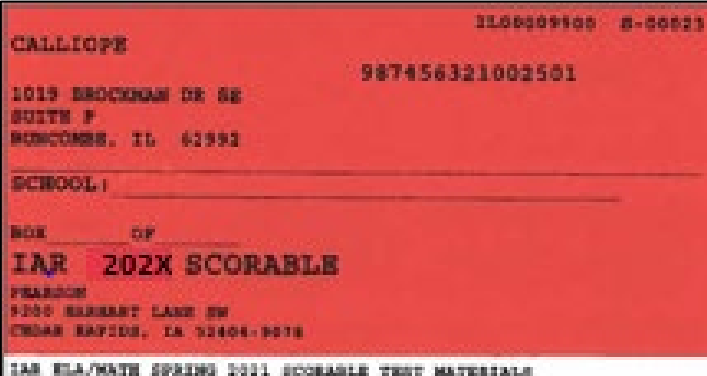
Test Coordinator Kit:

- Resealable plastic bag
- Paper Bands
- Pearson Scorable and Nonscorable Labels (in different colors)
- Pre-printed/pre-gridded Return School Header
- Student ID Labels and Roster
- Return Instructions Sheet
- Shipping Carrier Return Instructions

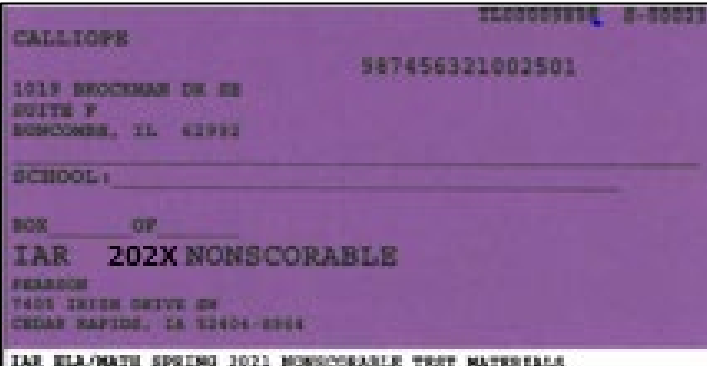
Additional Order items available:

- Packing List and Chain-of-Custody Forms
- Test Coordinator Manual
- Test Administrator Manuals
- Test Booklets and answer documents
- Math Reference Sheets, Rulers and Protractors, if applicable
- Large Print kits
- Braille kits
- Human Reader kits (paper only)
- Mathematics Human Reader Scripts (not in a kit, Computer-Based only)

Return Labels Scorable

A red return label for Pearson IAR 202X Scorable test materials. The label contains the following text: CALLIOPE, 1019 BROCKMAN DR SE, SUITE F, BIRMINGHAM, IL 61992, SCHOOL: _____, BOX _____ OF _____, IAR 202X SCORABLE, PEARSON, 1100 HARBERT LANE SW, CEDAR RAPIDS, IA 52404-8014, and IAR ELA/MATH SPRING 2021 SCORABLE TEST MATERIALS.

Non-Scorable

A purple return label for Pearson IAR 202X Nonscorable test materials. The label contains the following text: CALLIOPE, 1019 BROCKMAN DR SE, SUITE F, BIRMINGHAM, IL 61992, SCHOOL: _____, BOX _____ OF _____, IAR 202X NONSCORABLE, PEARSON, 1100 HARBERT LANE SW, CEDAR RAPIDS, IA 52404-8014, and IAR ELA/MATH SPRING 2021 NONSCORABLE TEST MATERIALS.

IAR – Students Testing on Paper

- If students are registered by 1/27/23, the school should receive two individual students pre-ID label (one for the ELA test and one for the Math test).

- The student label is placed on the Grade 3 test booklet or the grade 4-8 answer document.
- If the student does not have a student label, the demographic page will need to have the information hand gridded.

IAR – Students Testing on Paper

- After testing, all secure materials need to be returned to Pearson.
 - Paper Materials are due one week after testing; no later than 4/14/23.
 - All secure materials include all test books, scorable answer documents, and human reader scripts.
 - Human reader scripts for computer-based materials must be returned by 4/28/23.
 - Scratch paper that students used should be considered secure material and destroyed or returned.
 - It is not necessary to return manuals or math tools.
- Detailed information regarding the return of paper materials can be found in the **IAR Spring 2023 ELA/Math Test Coordinator Manual** found on the Support page.

[Support Page](#)



Support



Customer Support Page

il.mypearsonsupport.com


- Manuals
- Tutorials
- Practice Tests (non-secure)
- User Guides
- Technology Information
- Support Documents
- Teacher Resources

The screenshot displays the Illinois Assessment of Readiness (IAR) Customer Support Page. The header features the IAR logo and a navigation bar with links: Home, PearsonAccess^{next}, Technology Setup, IAR Summative Resources, Reporting, Test Preparation, Learning Renewal Interim Resources, Teacher Resources, Invest in Kids Act, Support, and Communication Memos. The main content area is titled "Home" and includes a description of the IAR and a list of tools for Test Coordinators, Technology Coordinators, and Test Administrators. A sidebar on the right lists various resources with corresponding icons and buttons:

- PearsonAccess^{next}**: Sign in to PearsonAccess^{next} for all administrative tasks for test administration. (Button: PearsonAccess^{next} »)
- Technology Setup**: Prepare your system for online assessments. (Button: Technology Setup »)
- IAR Summative Resources**: Access trainings, manuals, and other resources to prepare for and administer assessments. (Button: IAR Summative Resources ▾)
- Reporting**: Access a variety of reporting resources from interpretive guides, to report samples, and file layouts. (Button: Reporting ▾)
- Test Preparation**: Users can access sample items, TestNav 8 tutorials, and practice tests to prepare for the tests. (Button: Test Preparation ▾)
- Learning Renewal Interim Resources**: Access trainings, manuals, and other resources to prepare for and administer the Learning Renewal Interim assessments. (Button: Learning Renewal Interim Resources »)
- Invest in Kids Act**: Information for Private Schools testing students on the IAR English language arts and mathematics assessments as part of the Invest in Kids Act. (Button: Invest in Kids Act »)
- Teacher Resources**: IAR English language arts and mathematics assessment resources for teachers. (Button: Teacher Resources ▾)
- Support**: Assistance is available via email, chat, or phone. (Button: Support »)

Customer Support Page (continued)

il.mypearsonsupport.com

 **ILLINOIS**
Assessment of Readiness

Home PearsonAccess^{next} Technology Setup IAR Summative Resources Reporting Test Preparation
Learning Renewal Interim Resources Teacher Resources Invest in Kids Act Support Communication Memos

PearsonAccess^{next}

PearsonAccess^{next} serves as the entry point to all Pearson services used by school districts participating in IAR assessments. Select either Sign In to PearsonAccess^{next} Operational Site or Sign In to the Training Center. PearsonAccess^{next} and the Training Center use the same username and password.

Note: For security purposes, your PearsonAccess^{next} password will be valid for 180 days. If you do not reset your password in that timeframe you will receive an email notification that your password must be reset to retain access. A link for resetting your password will be provided in the email notification.

Sign In to PearsonAccess^{next} (PAN)»

Forgot PAN Username » Forgot PAN Password »

Sign In to the Training Center (TC)»

Forgot TC Username » Forgot TC Password »

Customer Support

Customer support and assistance is available via email, chat, or phone. Pearson technical and customer support is available Monday through Friday for assistance with installation of software, test session management, or technical troubleshooting during testing.

[Customer support FAQs](#)


Chat

Please log into your secure PearsonAccess^{next} account to access the Chat feature.

Monday - Friday
6:00 am - 6:00 pm (CT)

Phone


ISBE Division of Assessment and Accountability

 [1-866-317-6034](tel:1-866-317-6034)

email: assessment@isbe.net

website: isbe.net/assessment

Illinois Customer Support

 1-833-213-3879

Monday - Friday
6:00 am - 6:00 pm (CT)

Training Dates

Technology Coordinator Webinar

Thursday, January 12, 2023
10:00-11:00 a.m. CT



ISBE – Pearson Contacts Information



ISBE Assessment Department

866-317-6034

- [Email ISBE](#)
- [ISBE Assessment Site](#)



Pearson Customer Support

833-213-3879

- [Support Page](#)



Pearson