



Ordering and Tracking Paper Materials

Spring 2026





Ordering and Tracking Materials

Test Coordinator Kits and Manuals – Arriving in January

Test Coordinator Kit

- Resealable plastic bag
- Paper bands
- Scorable and Non-Scorable return labels (in different colors)
- Return instruction sheet
- Shipping carrier return instructions



Scorable and Non-Scorable Labels

Test Coordinator Kits and Manuals – Arriving in January

Scorable

CALLIOPE IL00009100 H-0023
987456321002501
1019 BROCKMAN DR SE
SUITE F
BUNCOMBE, IL 62992

SCHOOL: _____

BOX _____ OF _____

IAR 202X SCORABLE

PEARSON
9200 EARHART LANE SW
CEDAR RAPIDS, IA 52404

IAR ELA/MATH SPRING 2021 SCORABLE TEST MATERIALS

Non-Scorable

CALLIOPE IL00008891 H-00023
987456321002501
1019 BROCKMAN DR SE
SUITE F
BUNCOMBE, IL 62992

SCHOOL: _____

BOX _____ OF _____

IAR 202X NONSCORABLE

PEARSON
7405 IRISH DRIVE SW
CEDAR RAPIDS, IA 52404

IAR ELA/MATH SPRING 2021 NONSCORABLE TEST MATERIALS



You **will receive** a Test Coordinator Manual,
and Test Administration and Proctoring
Manual with the January shipment.



You **will not** be receiving any paper test booklets, answer documents, or kits with the January shipment.

Available for order beginning February 16th



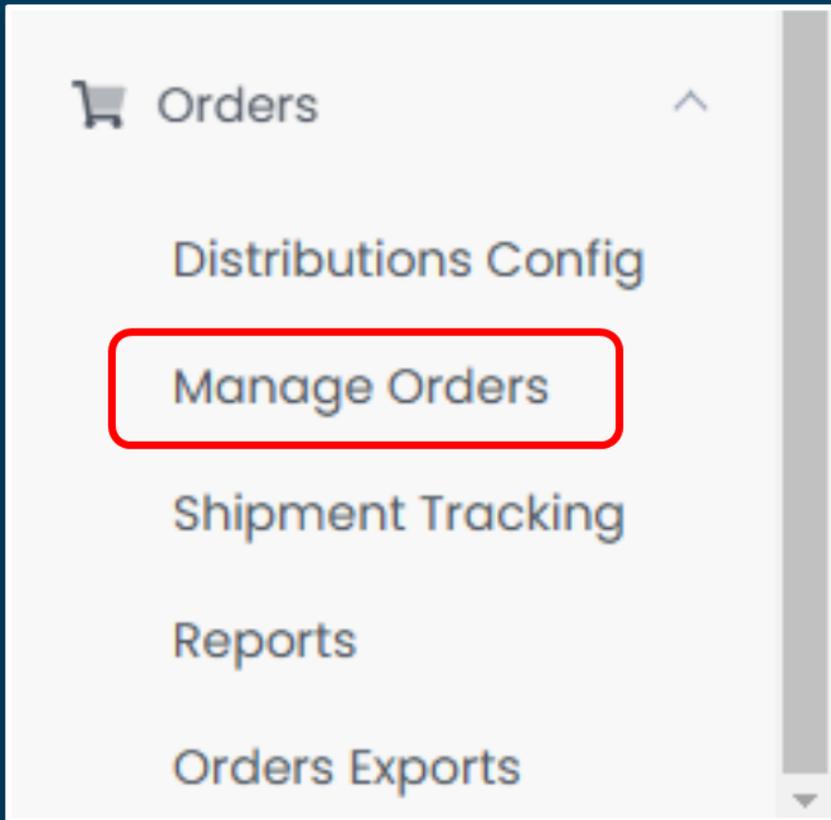
Ordering and Tracking Materials List

Ordering Materials Menu

- Shipping boxes
- Scorable and Non-Scorable return labels
- Blank PreID labels
- Paper bands
- Test Coordinator Manuals
- Test Administrator Manuals
- Test booklets and answer documents
- Science test kits with transcription instructions
- Large print kits
- Braille kits

Create an Order for Materials

Log into the Illinois Administration Platform



Ordering Materials

Draft Order

Create Order

1 Order Details 2 Order Items 3 Confirm Order

Draft Order

Order Name*
Braille Kits for Elk Elementary

Admin Code*
IL Spring 2026 ELA, Math, and Science x v

District*
Billings School District (BillingsSchoolDistrict) x v

Order for*
Elk Creek Elementary (ElkCreekElementary) x v

Ship To*
District x v

Date Needed*
2/27/2026

Reason For Order
Braille Kits

Ship To Contact
Done Editing

Contact Name
holly woodruff

Contact Phone
5555555555

Contact Email
holly.woodruff@pearson.com

Ship To Address Verify Address Done Editing

Address Line 1
1805 Street Name

Address Line 2
Address Line 2

City
City

State
State

Zip Code
71000

Country Code
US

Ordering Materials

Create Order

Ordered By
Holly Woodruff
holly.woodruff@pearson.com

1 Order Details

Draft Order

Order Name*
Braille Kits for Elk Elementary

Admin Code*
IL Spring 2026 ELA, Math, and Science

District*
Billings School District (BillingsSchoolDistrict)

Order for*
Elk Creek Elementary (ElkCreekElementary)

Ship To*
District

Date Needed*
2/27/2026

Reason For Order
Braille Kits

Contact Phone
5555555555

Contact Email
holly.woodruff@pearson.com

Ship To Address
Verify Address Done Editing

Address Line 1
1805 Street Name

Address Line 2
Address Line 2

City
City

State
State

Zip Code
71000

Country Code
US

Cancel **Go to Order Items**

Ordering Materials 2

Create Order

1 Order Details 2 Order Items 3 Confirm Order

Draft Order

Search:

Distributions: Orders Type: **Additional**

Item Number	Item Description	Quantity	
IL00011278	BRAILLE KIT, UEBN, GR 4, MATH	<input type="text" value="0"/>	Clear
IL00011281	BRAILLE KIT, UEBN, GR 5, MATH	<input type="text" value="1"/>	Clear

Ordering Materials 3

Create Order

1 Order Details 2 Order Items 3 Confirm Order

Draft Order

Search: Distributions: Orders Type:

Item Number	Item Description	Quantity
G3_ELA_BR_UEB	GRADE 03 ELA/L - BRAILLE COUNT - UEB	<input type="text" value="1"/> Clear
G3_MATH_BR_UEB	GRADE 03 MATH - BRAILLE COUNT - UEB	<input type="text" value="0"/> Clear
G4_ELA_BR_UEB	GRADE 04 ELA/L - BRAILLE COUNT - UEB	<input type="text" value="0"/> Clear
G4_MATH_BR_UEB	GRADE 04 MATH - BRAILLE COUNT - UEB	<input type="text" value="0"/> Clear
G5_ELA_BR_UEB	GRADE 04 ELA/L - BRAILLE COUNT - UEB	<input type="text" value="0"/> Clear
G5_MATH_BR_UEB	GRADE 05 MATH - BRAILLE COUNT - UEB	<input type="text" value="0"/> Clear
G6_ELA_BR_UEB	GRADE 06 ELA/L - BRAILLE COUNT - UEB	<input type="text" value="0"/> Clear

[Back to Order Details](#) [Cancel](#) [Go to Confirm Order](#)

Ordering Materials Review

Create Order

1 Order Details 2 Order Items 3 Confirm Order

Draft Order

Order Name Braille Kits for Elk Elementary	Ship To Contact holly woodruff	Ordered By Holly Woodruff
Order Type Additional	5555555555	holly.woodruff@pearson.com
Admin Code ilspr26	holly.woodruff@pearson.com	Date Needed 02/27/2026
District Billings School District (BillingsSchoolDistrict)	Shipping Address 1805 Street Name	Reason For Order Braille Kits
Order for Elk Creek Elementary (ElkCreekElementary)	City	
Ship To district	State 71000 US	

Item Number	Item Description	Quantity
IL00011262	BRAILLE KIT, UEB, GR 5, ELA/L	1
IL00011281	BRAILLE KIT, UEBN, GR 5, MATH	1
IL00011325	BRAILLE KIT, UEBN, GR5, SCI, SEC	1

Back to Order Items Cancel Confirm Order

Ordering Materials Status

Manage Orders Home > Manage Orders [+ Create Order](#)

Order: Organization: Billings School District (BillingsSchoolDistrict) Status: All Distributions: IL ELA/MATH SPRING 2026 AO

Results 1 to 1 (1) « ‹ 1 › »

Order Number	Order Name	Type	Administration Code	District	Ordered for	Updated By	Updated On	Need by Date	Status	Updates
84b-1766783058	Braille Kits for Elk Elementary	Additional	ilspr26	Billings School District	Elk Creek Elementary	Holly Woodruff	12/26/2025 03:09 PM	02/27/2026 12:00 AM	Ordered	

Ordering Materials Tracking

Orders

Manage Orders

Shipment Tracking

Shipment Tracking

Order: Search Organization: Billings School District Shipment Status: All

Results

Order Number	Order Name	Order Type	Administration Code	District	Ordered for	Transaction Date	Status
84b-1766783058	Braille Kits for Elk Elementary	Additional	ilspr26	Billings School District	Elk Creek Elementary	12/26/2025	No Status Yet

Shipment Tracking

Order: Search Organization: All Shipment Status: All

Export

Results

Order Number	Order Name	Order Type	Administration Code	District	Number of Packages	Destination
84b-1766783058	Braille Kits for Elk Elementary	Additional	ilspr26	Billings School District	0	1805 Street Name City State 71000 US

1 to 1 (1)



Ordering Materials Fulfillment

Once Pearson fulfills your order, the **Number of Packages** to be sent to your campus will appear on the screen.



Contact Information

Email Pearson:

SCHIllinoisTeam@pearson.com

Illinois Customer Support:

1-833-213-3879

Illinois Support Page

<https://il.mypearsonsupport.com/>