



Navigating Preliminary Student Reports (Formerly OnDemand Reports)

Table of Contents

Purpose	3
Locating Reports	3
Viewing and Exporting Student Data	4
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Viewing and Exporting Program Reports	4
Test Results	4
Standard Results	5
Viewing and Exporting Individual Student Reports	7
Viewing and Exporting Grade and Subject Performance Summary and Standard Performance	9
Performance Summary	9
Standard Performance	11

Purpose

The purpose of this document is to provide **navigation guidance** for locating and exporting preliminary district, school, and student reports. Reports can be viewed or exported at the program, standard, and student level. This document is **not** intended to guide local analysis of student data.

The Program Report provides an overview of student performance for all (or selected) tests.

The Standards Performance tab shows Standard Details and Standard Performance Comparison at the district, school, and student levels.

Individual Student Reports (ISRs) may be exported in PDF format.

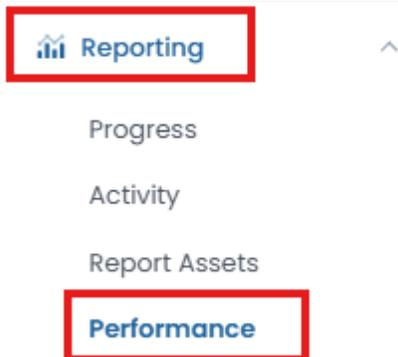
Locating Reports

Step 1: Login to the Illinois Administration Platform

Step 2: Select the IL Summative Administration Platform Tile from Launchpad

Step 3: Access Performance Report Dashboard

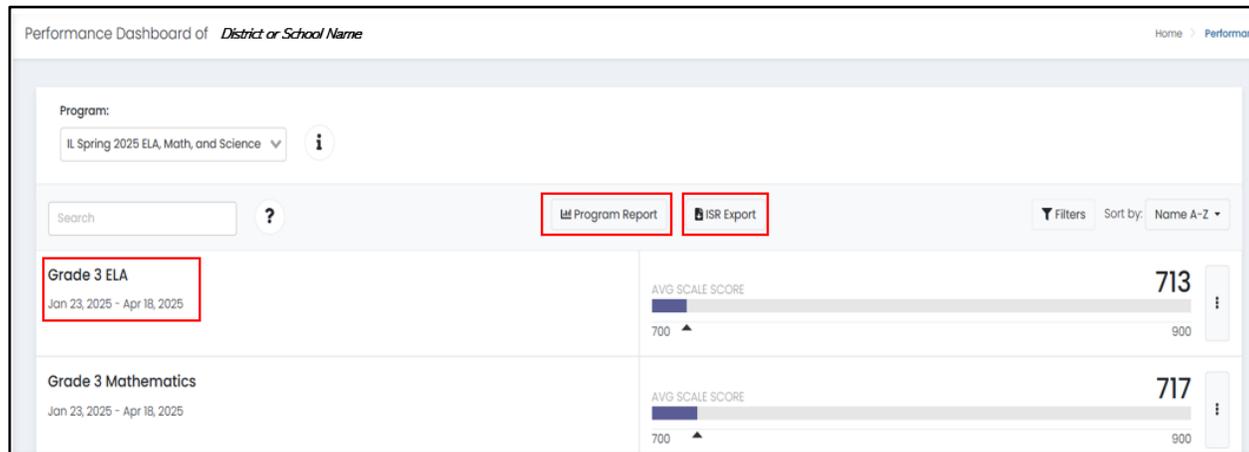
- On the left-hand menu bar, find and click on the “Reporting” option.
- Select “Performance” from the dropdown menu.



Viewing and Exporting Student Data

From the Performance home screen, data may be selected, viewed and exported by clicking:

- Program
- Individual Student Reports
- Grade and Subject Performance Summary



Viewing and Exporting Program Reports

Test Results

Clicking on Program Report will produce a screen of test results shown below and organized by:

- Grade and Subject
- Number of Students Tested
- Scale Scores
- Reading and Writing Scale Scores
- Life, Earth and Physical Science Domain Scale Scores

Click on the Export Report button to export a .csv file of program test results for your school or district.

Program Report

Program: IL Spring 2025 ELA, Math, and Science

Scope: School or District

Test Results | Standard Results

Grades: All Grades... | Content Areas: All Content Areas... | Test Window: All Test Window... | Edit Report Settings

14 Result Groups

Grades	Content Areas	Test Window	Students	Scale Score	Reading Scale Score	Writing Scale Score	Life Scale Score	Earth/Space Scale Score	Physical Scale Score
03	English Language Arts	Spring 25	332	713	34	24	-	-	-
	Math	Spring 25	333	717	-	-	-	-	-
04	English Language Arts	Spring 25	331	721	39	23	-	-	-
	Math	Spring 25	332	711	-	-	-	-	-
05	English Language Arts	Spring 25	290	716	37	22	-	-	-
	Math	Spring 25	219	701	-	-	-	-	-
	Science	Spring 25	291	780	-	-	383	372	396

Export Report

Edit Report Settings

Without configuring the .csv file, the program report will include all of the fields on the screen above by clicking on Export Report. However, the dropdown and the Edit Report Settings button shown below can be used to configure the program report. Test Results can be configured in the dropdowns by Grade and Content (Test Window is defaulted to Spring 2025), and by the Edit Report Settings button to include Race & Ethnicity, Gender, IEP, ELL, Section 504 and Economic statuses. Other demographic settings available in the Edit Report Settings screen are currently disabled.

Test Results | Standard Results

Grades: All Grades... | Content Areas: All Content Areas... | Test Window: All Test Window... | Edit Report Settings

Standard Results

The Standard Results view of the program report will default to a view of aligned standards and the description of each standard as shown below. Exporting this report will include an export of all grades, subjects, aligned standards, and percentage of students who correctly answered questions aligned to the associated standard.

Program Report

Home > Performance > Program Report

Test Results **Standard Results**

Grades: All Grades... Content Areas: All Content Areas... Test Window: All Test Window...

Standard Performance (Avg. Score)

View: **Aligned Standards Only** Hierarchy Show Descriptions

Search Standards

Standard	Grade 03			Grade 04			Grade 05			Grade 06			Grade 07			Grade 08
	English Language Arts	Science	Math	English Language Arts												
	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25
SEP.8 Obtaining, Evaluating, and Communicating Information	-	-	-	-	-	-	-	45%	-	-	-	-	-	-	-	-
SEP.7 Engaging in Argument from Evidence	-	-	-	-	-	-	-	44%	-	-	-	-	-	-	-	-
SEP.6 Constructing Explanations and	-	-	-	-	-	-	-	39%	-	-	-	-	-	-	-	-

Additional Filters

The Standard Results view also allows for filtering by Grade, Content, and by standard as shown below. The average score of standard performance may also be viewed in a hierarchal view, which shows the relationship between standards. The arrows next to Standard and Spring 25 shown below may be used to organize the report view.

Program Report

Home > Performance > Program Report

Test Results **Standard Results**

Grades: All Grades... Content Areas: All Content Areas... Test Window: All Test Window...

Standard Performance (Avg. Score)

View: Aligned Standards Only **Hierarchy** Show Descriptions

Search Standards

Standard	Grade 03			Grade 04			Grade 05			Grade 06			Grade 07			Grade 08
	English Language Arts	Science	Math	English Language Arts												
	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25	Spring 25
Math.Content.6.RP.A.2 Understand the concept of a unit rate a/b associated with a ratio $a:b$ with $b \neq 0$, and use rate language in the context of a ratio relationship.	-	-	-	-	-	-	-	-	-	-	-	0%	-	-	5%	-

Viewing and Exporting Individual Student Reports

Return to the Performance Dashboard and move to the ISR Export.

The screenshot shows the Performance Dashboard for a district or school. At the top, it says "Performance Dashboard of *District or School Name*". Below this, there's a "Program:" dropdown menu set to "IL Spring 2025 ELA, Math, and Science". A search bar is present. Two buttons, "Program Report" and "ISR Export", are highlighted with red boxes. Below the buttons, there are two rows of data:

Program	AVG SCALE SCORE
Grade 3 ELA Jan 23, 2025 - Apr 18, 2025	713
Grade 3 Mathematics Jan 23, 2025 - Apr 18, 2025	717

Each row includes a horizontal bar chart showing the average scale score relative to a range of 700 to 900.

Individual Student Reports can be exported by clicking on the ISR Export button and selecting a school for export if you are a District Testing Coordinator but will default to a single school for School Test Coordinators. A dropdown to filter by grade is available for use. Dropdowns to select teachers and classes will be available but are currently not in use.

The screenshot shows the "Individual Student Report Export" dialog box. It has a title bar with a close button (X). The "Program:" is set to "IL Spring 2025 ELA, Math, and Science". There are four dropdown menus for selection:

- Select School:** A dropdown menu with "Selected School" selected and a red box around it.
- Select Test Grades:** A dropdown menu with "Select Test Grades" selected and a red box around it.
- Select Teachers:** A dropdown menu with "Select Teachers" selected.
- Select Classes:** A dropdown menu with "Select Classes" selected.

At the bottom, there is a "Combine Files Option" toggle switch which is currently turned off. There are two buttons: "Cancel" and "Export", with the "Export" button highlighted by a red box.

The system will prepare the ISR reports by individual PDF and place them on the downloads page once completed.

Preparing File ✕

 The export file you requested is being prepared. When ready, it will be available here: [Downloads Page](#)

From the Downloads page, download the extract from the Actions tab. A zip file will be downloaded to the specified location on the computer.

◆ **Status** **Actions**

Completed 

Open the zip file and extract the ISR PDFs. Below is a sample ISR for a Grade 3 student.

 **Assessment Report, 2024–...** Report Date: 05-13-2025

Student Name	Date of Birth: 02-12-2016	ID: Student ID	Grade: 03	School: School Name	District: District Name
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English Language Arts/Literacy

Test: Grade 3 ELA Window: Spring 25 Submitted Date: 03-21-2025

SCALE SCORE

709  709 900

	Scale Score
Reading	709
Writing	709

Mathematics

Test: Grade 3 Mathematics Window: Spring 25 Submitted Date: 04-01-2025

SCALE SCORE

735  700 735 900

Viewing and Exporting Grade and Subject Performance Summary and Standard Performance

Performance Summary

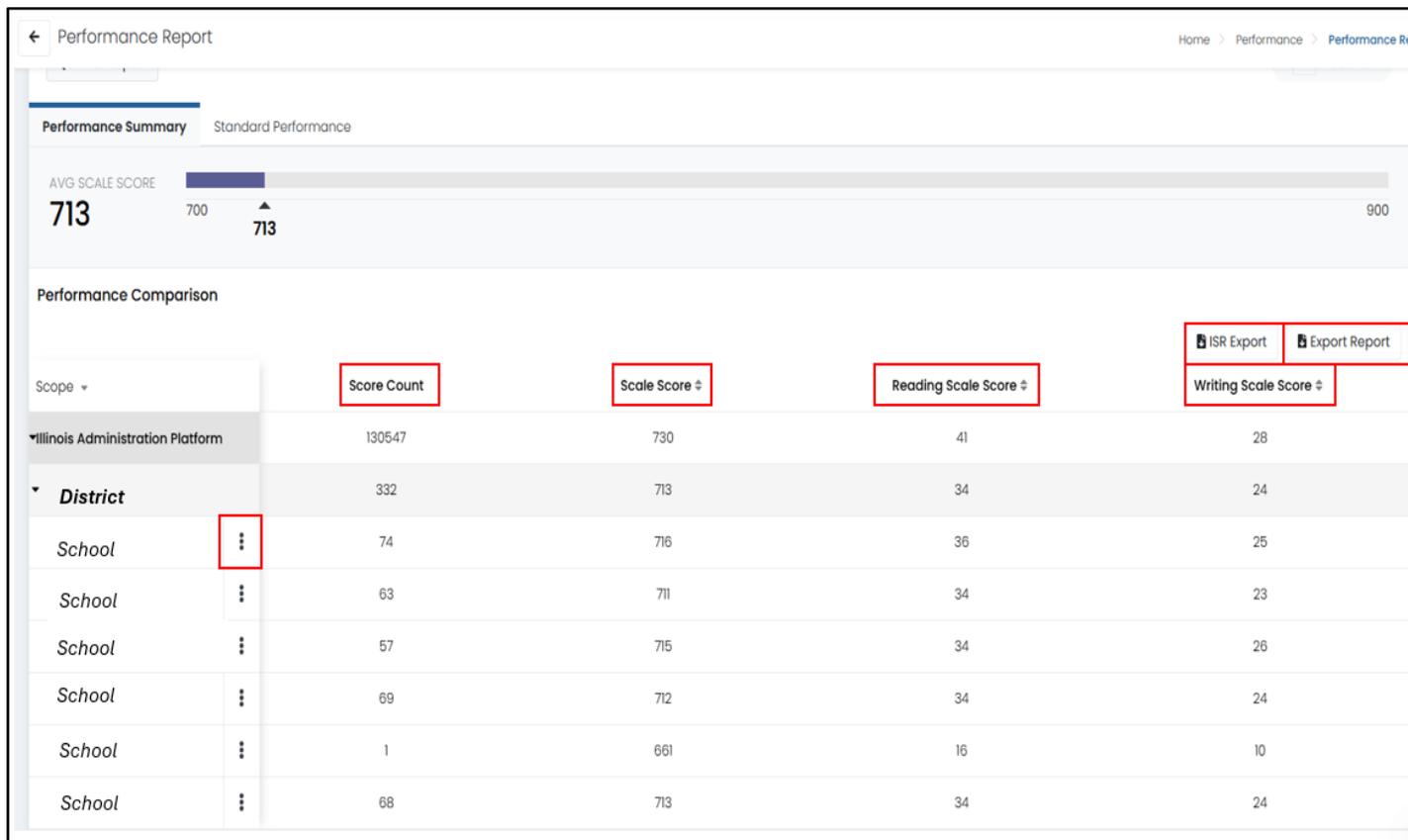
Return to the Performance Dashboard and choose a Grade and Subject.

The screenshot shows the Performance Dashboard for a specific District or School Name. The dashboard includes a search bar, a program dropdown menu (set to 'IL Spring 2025 ELA, Math, and Science'), and two buttons: 'Program Report' and 'ISR Export'. Below these are two rows of performance data:

Grade and Subject	AVG SCALE SCORE
Grade 3 ELA Jan 23, 2025 - Apr 18, 2025	713
Grade 3 Mathematics Jan 23, 2025 - Apr 18, 2025	717

Each row also features a horizontal bar chart comparing the average scale score to a target score of 700 and a maximum score of 900. The 'Program Report' and 'ISR Export' buttons are highlighted with red boxes in the original image.

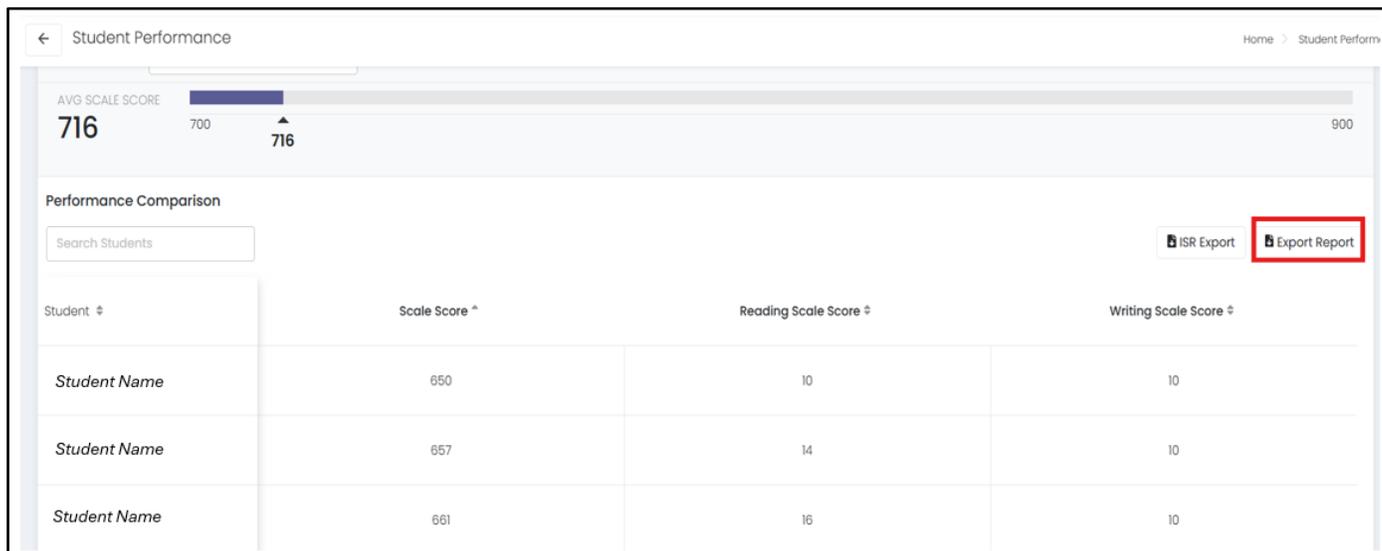
Clicking on a Grade and Subject will bring up a view of the Performance Summary. Like the Program Report, the Performance Summary tab will provide options for viewing students tested along with overall scale scores and scales by domain where applicable. The following example of a Grade 3 ELA Performance Report compares the overall District scores to individual school scores within the district by scale and domain. This performance report along with ISR reports may be exported from this screen. Note that Score Count in this instance equals the number of students tested.



The kabob to the right of each school name (shown below) will drill down into each school's student roster and their individual performance comparison to other students.

District		332	713	34	24
School	⋮	74	716	36	25
School	⋮	63	711	34	23
School	⋮	57	715	34	26
School	⋮	69	712	34	24
School	⋮	1	661	16	10
School	⋮	68	713	34	24

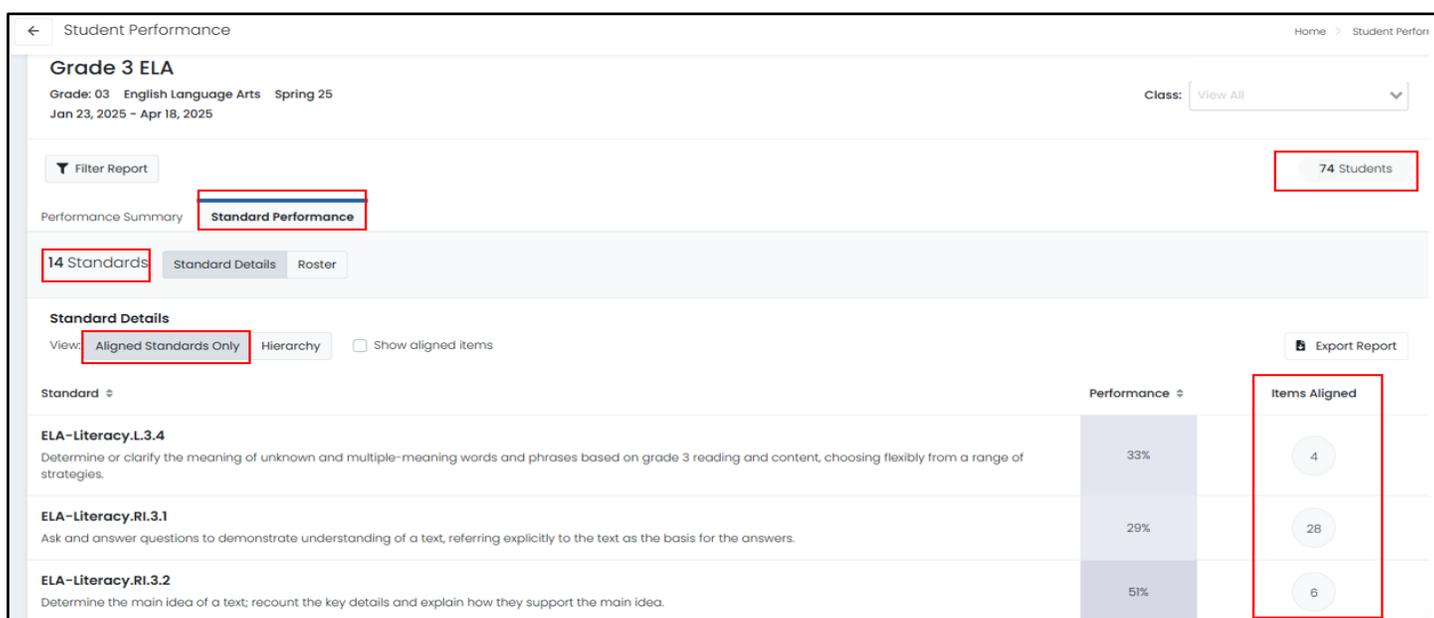
The following example shows Grade 3 ELA student results at a school level. Results may be exported from this screen.



Standard Performance

Toggle to the Standard Performance tab to view student performance by each standard. This view will provide similar information to the Standard Result Program report. Note that on the screen below, this view documents the number of students who took this Grade 3 ELA test at this school, the number of aligned standards on the test, and a field called Items Aligned in the bottom right.

The Items Aligned field is noting the number of times a standard was tested across all of the Grade 3 ELA test forms. In the example below, 28 items across all of the Grade 3 ELA field test forms were aligned to RI.3.1. Clicking on this field will drill down to show the item sequence, item type, and number of points.



The Standard Performance Roster view will provide information by class roster of student average percent correct by standard and by student that can be exported for planning.

The screenshot shows the 'Student Performance' interface for 'Grade 3 ELA'. The page includes a 'Filter Report' button, a 'Class: View All' dropdown, and a '74 Students' indicator. Under the 'Standard Performance' tab, there are buttons for 'Standard Details' and 'Roster' (highlighted with a red box). Below this is the 'Class Roster' section, which includes a search bar and an 'Export Report' button (also highlighted with a red box). The main content is a table showing average scores for 14 standards across 74 students.

Student	4 ELA- Literacy.L.3.4	28 ELA- Literacy.RI.3.1	6 ELA- Literacy.RI.3.2	10 ELA- Literacy.RI.3.3	8 ELA- Literacy.RI.3.4	4 ELA- Literacy.RI.3.9	31 ELA- Literacy.RL.3.1	8 ELA- Literacy.RL.3.2	12 ELA- Literacy.RL.3.3
Average	33%	29%	51%	22%	47%	33%	27%	20%	27%
Student Name	0%	26%	0%	26%	25%	50%	26%	50%	29%
Student Name	-	11%	50%	5%	0%	50%	25%	17%	50%

IMPORTANT: All items do not appear for all students. There are multiple operational forms per subject/grade; therefore, students will not receive all items within a standard.