



Illinois Assessment of Readiness (IAR)

Invest in Kids Act
Test Administration Training





Invest in Kids Act

- The Invest in Kids Act is a 5-year tax credit scholarship pilot program that awards scholarships to eligible students who attend qualified non-public schools in Illinois.
- A portion of the Act requires that scholarship recipients in grades 3-8 be annually assessed.
- Even though the IKA has ended, it is expected that schools will assess for the 2023-24 school year.





Agenda

Outline of Tasks for District /
School Test Coordinators

PearsonAccess^{next} Demonstrations

Key Dates

Paper Testers

What's New for the Spring
Administration

TestNav

PearsonAccess^{next} Account Access

Support

Accommodations

Questions



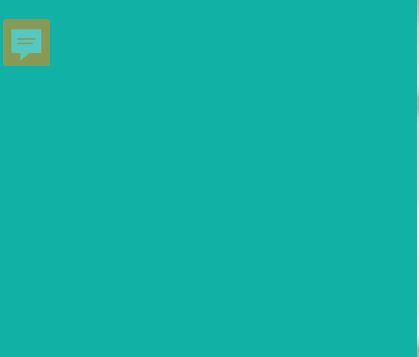
Outline of Tasks for District / School Test Coordinators

[Outline of Tasks](#)



Please ask questions.

Task / Description	Date(s)
SR/PNP District/School Imports for Accommodations	12/27/23
Deadline for Schools/Districts to have student information in PAN for Pre-ID	1/25/24
Pre-Test	
Additional Order window for districts/schools (all paper testing materials)	2/20/24 – 4/2/24
Additional Order Window for districts/schools (computer materials only)	2/20/24 - 4/19/24
Additional Order Window for districts/schools (return materials only)	2/01/24 – 5/3/24
Create Session (in PAN) Start/End	12/22/23 – 4/19/24
Prepare Session Start	2/29/24
Start Session Start/End	3/4/24 – 4/19/24
Illinois Assessment of Readiness Spring 2024 Testing Window	3/4/24-4/5/24 (PBT) 3/4/24-4/19/24 (CBT)
Deadline to return paper-based testing scorable and nonscorable materials to Pearson (1 week after testing) – Test booklets, answer documents, accommodated test materials	4/12/24
Deadline to return computer-based testing nonscorable materials to Pearson (1 week after testing) – Math Human Reader scripts, tactile graphics	4/26/24



Where to Find Training Webinars

Spring 2024 Training Webinars can be found at:

[Pearson Support - Private School](#)



PearsonAccess^{next}

- PearsonAccess^{next} Live Site
 - Complete the majority of test administration tasks
- PearsonAccess^{next} Training Site
 - Practice all live activities
 - Secure practice tests

The screenshot shows the PearsonAccess^{next} website. At the top, there are navigation links for 'Home' and 'Support'. Below this is a banner image showing several students working on laptops. The main content area is titled 'Program Information' and features two logos: the 'ILLINOIS Assessment of Readiness' logo on the left and the 'LEARNING RENEWAL Interim Assessments' logo on the right. Below each logo is a brief description and a list of bullet points. On the right side of the page, there is a 'Sign In' section with a 'Sign In' button and links for 'Forgot Username' and 'Forgot Password'. Below that is a 'Contact Us' section with contact information for Illinois Customer Support, including a phone number and hours of operation. At the bottom right, there is a 'Related Links' section with links to 'Help and FAQs', 'PearsonAccess^{next} Training Site', 'Practice Tests', 'Illinois Pearson Customer Portal', and 'Illinois Training Management System'.

PearsonAccess^{next}

Home Support

Sign In

Sign In

Forgot Username | Forgot Password

Contact Us


Illinois Customer Support
1-833-213-3879
Monday - Friday
6:00 am - 6:00 pm (CT)

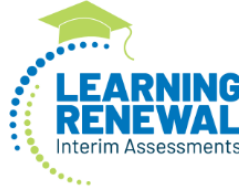
Please log into your secure PearsonAccess^{next} account to access the Chat feature.

Related Links

- Help and FAQs
- PearsonAccess^{next} Training Site
- Practice Tests
- Illinois Pearson Customer Portal
- Illinois Training Management System

★ Program Information

 **ILLINOIS**
Assessment of Readiness

 **LEARNING RENEWAL**
Interim Assessments

ILLINOIS ASSESSMENT OF READINESS (IAR)

The IAR assesses progress of students in grades 3-8 in meeting the Illinois Learning Standards in English language arts and mathematics.

- Allows students to demonstrate what they know and can do in math and English language arts
- Provides a measure of college and career readiness for students
- Contains high-quality test items that measure the full range of state adopted standards

Assists educators in supporting student learning.

Learning Renewal Interim Assessments

The Learning Renewal Interim Assessments will be available for students in grades 3-8 and will assess the student in Mathematics, Reading, and Writing.

- Administered three times per year so teachers and families can see the student's growth.
- Allows teachers to pinpoint knowledge gaps and immediately adjust instruction and support to match student's needs.
- Provides immediate and individualized reporting.

Assessments are computer adaptive to measure each student's mastery of standards.

PearsonAccess^{next}

Training PearsonAccess^{next}

Home Support

ILLINOIS Assessment of Readiness

LEARNING RENEWAL Interim Assessments

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- Assists educators in supporting student learning
- Makes use of technology in assessments, and advances accountability at all levels

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- Allows teachers to pinpoint knowledge gaps and immediately adjust instruction and support to match student's needs.
- Provides immediate and individualized reporting.
- Assessments are computer-adaptive to measure each student's mastery of standards.
- Interims match the scope and sequence of the local curriculum.

LIVE SITE

<http://il.pearsonaccessnext.com>

ILLINOIS Assessment of Readiness

ILLINOIS ASSESSMENT OF READINESS (IAR)

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Features

PearsonAccess^{next} serves as the entry point to all Pearson services used by school districts.

- Allows students to demonstrate what they know and can do in math and English language arts
- Provides a measure of college and career readiness for students
- Contains high-quality test items that measure the full range of state adopted standards
- Assists educators in supporting student learning
- Makes use of technology in assessments, and advances accountability at all levels

TRAINING SITE

<https://trng-il.pearsonaccessnext.com/>



What's New for Spring Administration?





Pearson

What's New for Spring Administration

New 2023

- All initial orders will be shipped as an individual student kit
- Illinois Student Readiness Tool

New 2024

- Closed Captions are included for all videos. The player is set by default as off and can be turned on within the video player.
- Illinois Student Readiness Tool addition of grade 11.
- PearsonAccess^{next} Enhancements

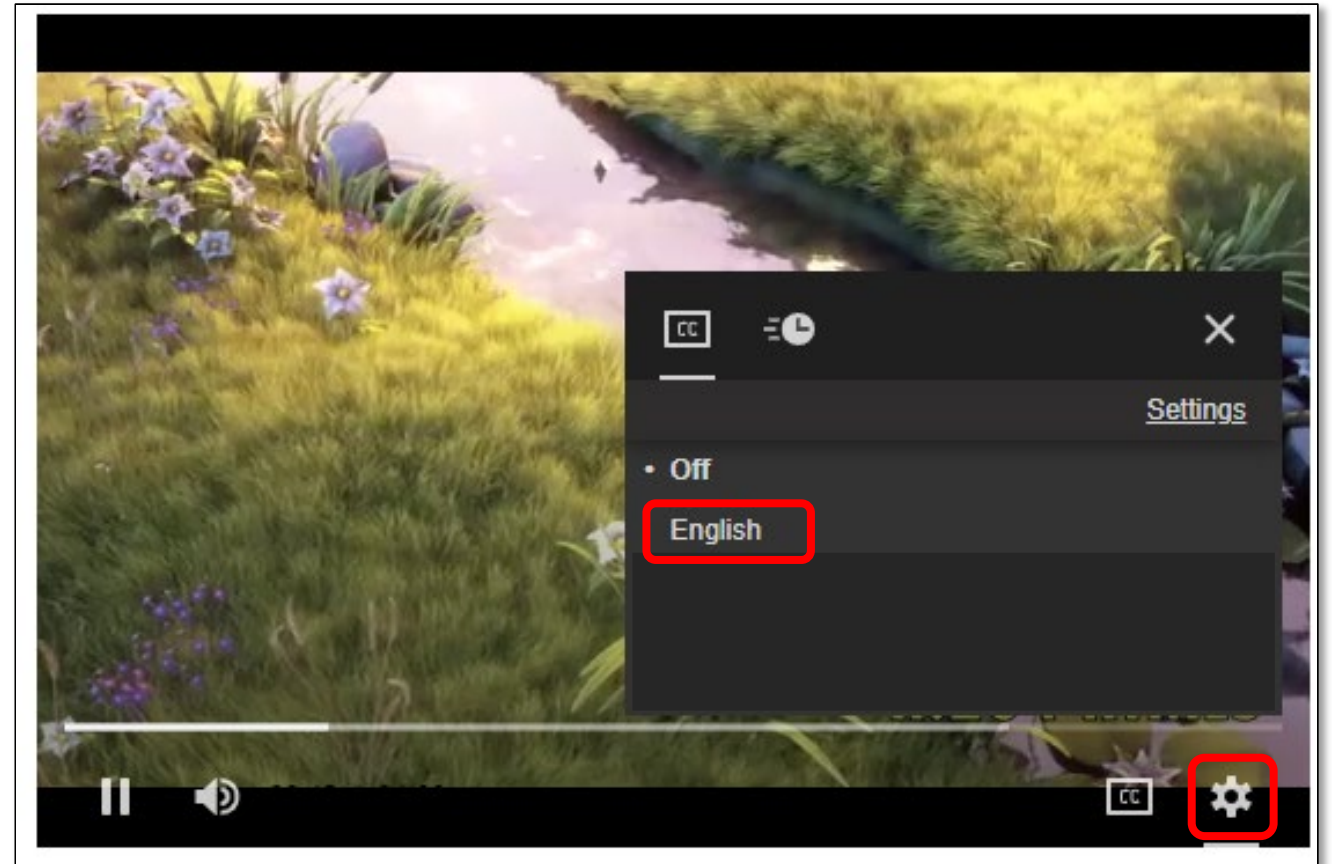
New for Spring 2024

Closed Captions for all Videos

Closed Captions for all videos will default to being turned off.

To turn on Closed Captions (CC):

1. Open the video.
2. Select the **Settings Gear** icon.
3. Select **English**.



New for Spring 2024

Illinois Student Readiness Tool

Student Readiness Tool

Welcome to the Illinois Student Readiness Tool (SRT)!
Play the video to the right to learn more about the SRT.
Then select your grade below to learn more.

3rd Grade

4th Grade

5th Grade

6th Grade

7th Grade

8th Grade

11th Grade



The Student Readiness Tool (SRT) now includes 11th Grade. The tool engages students in learning how to navigate TestNav, using elements that support visual, auditory, and kinesthetic learning. The SRT ensures fairness and inclusion for all students by showing them how to use TestNav tools, item types, and features that will appear on their assessments. With the SRT, we improve student readiness and confidence before test time, laying the foundation for their success.

PearsonAccess^{next} Enhancements

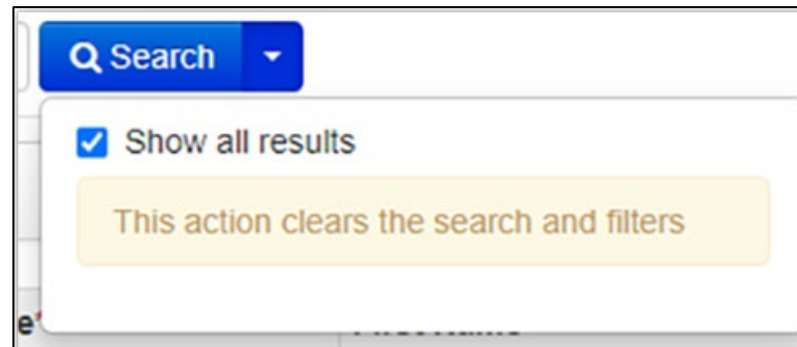
Student Search – Show All Results

To search for student(s) from the **Students** screen:

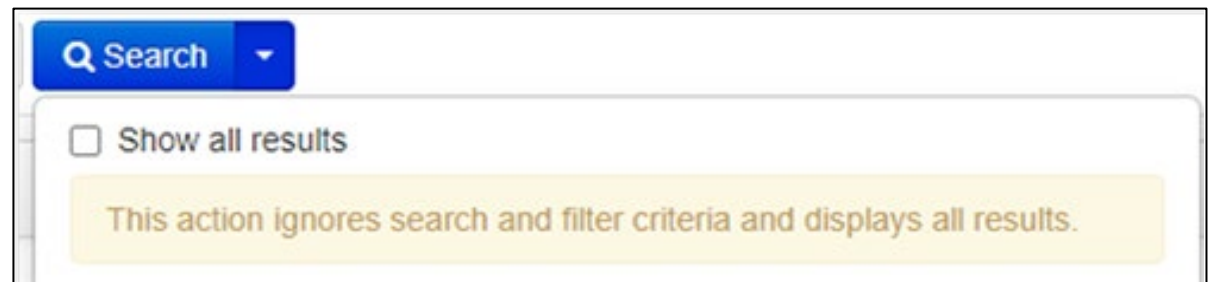
Users can hover over **Show all results** to see descriptive text.

If **Show all results** checkbox is selected, system will ignore any search and filter criteria and will display all results.

Previous



Updated

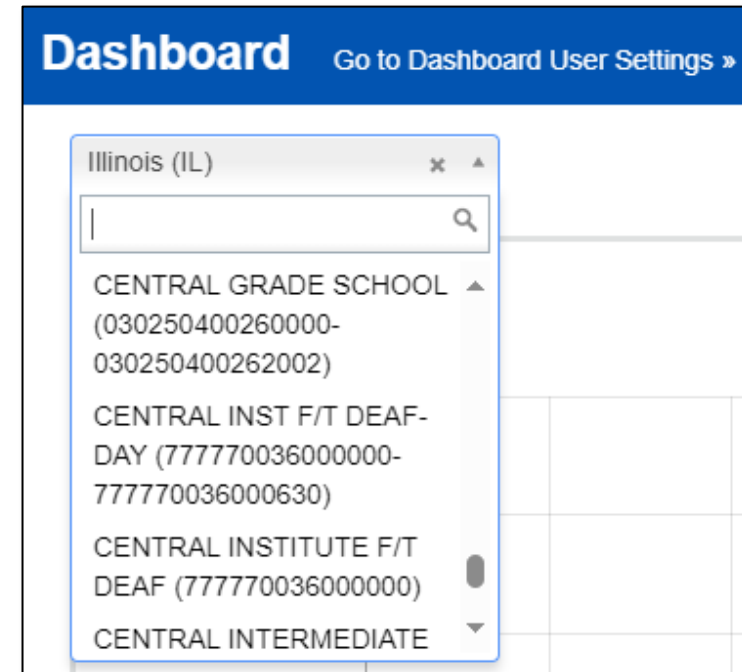
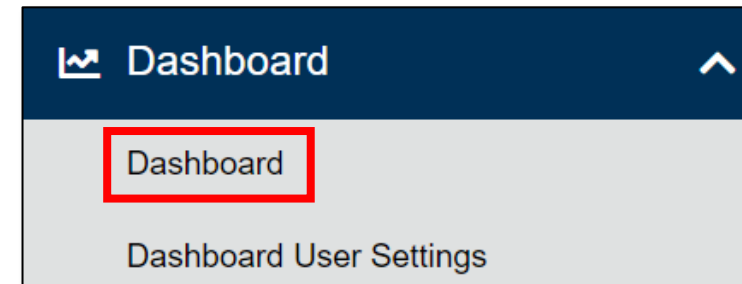


PearsonAccess^{next} Enhancements

Organizations

View data for a specific organization:

1. In the **Dashboard** dropdown, select **Dashboard**.
2. Select the organization filter dropdown to review lower-level organizations.
3. Select an organization to see specific data.





PearsonAccess^{next} Enhancements

Session Creation

Session Details now show a username under **Created by:** to identify who created the session.

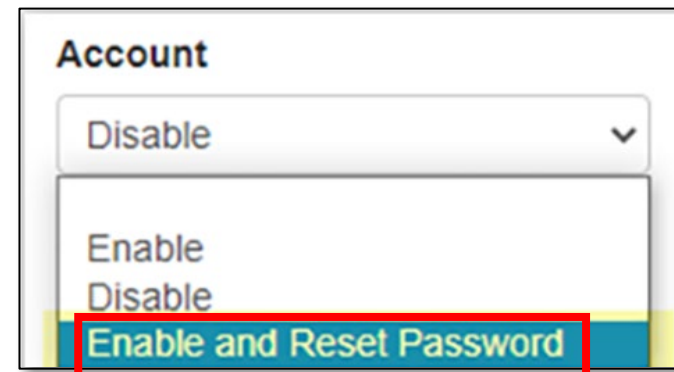
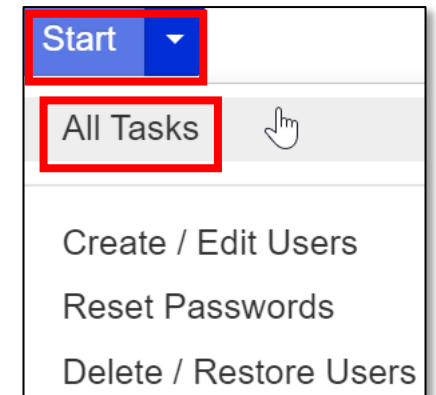
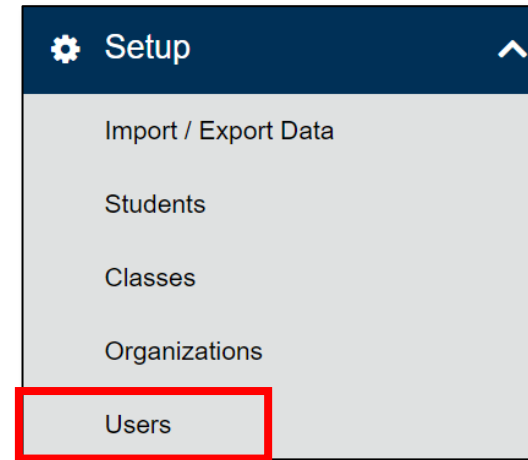
Session Details	
Session Name INT PVFE ELA03 HR	Organization INT ORG A SCHOOL (122333444455555-122333444455556)
Session Status Started	Actual Start Date 2023-01-12 04:52 PM
	Created By pv_nirmpogu
Test & Form	Scheduling
Test Assigned	Scheduled Start Date

PearsonAccess^{next} Enhancements

Enable User

To enable a user and reset their password:

1. In the **Setup** dropdown, select **Users**.
2. Use the **Find User** search field or **Account Status** filter to locate the disabled user and select the checkbox.
3. Select **Start** and choose **All Tasks**.
4. After selecting the disabled user from the **Users** list in the left margin, select **Enable and Reset Password** in the **Account** dropdown.
5. Then, click **Save**.



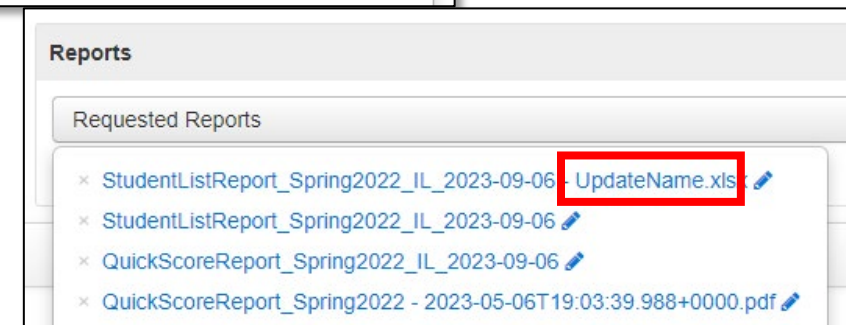
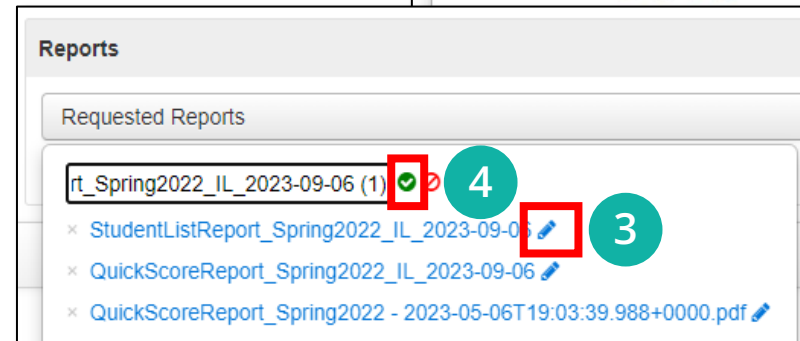
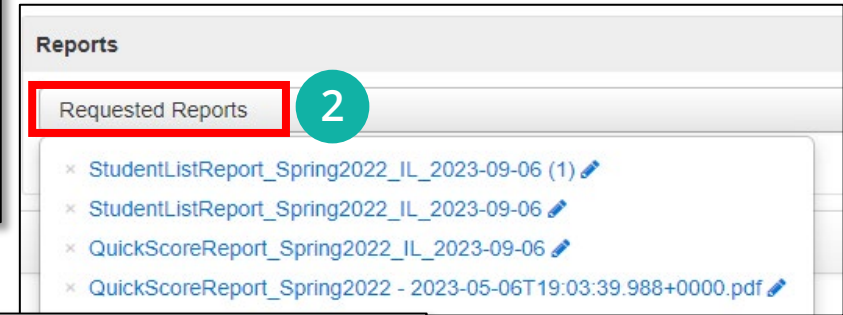
PearsonAccess^{next} Enhancements

Reports – On-Demand Reports

NOTE: Report file names are editable with asynchronous reporting.

Report file names can be edited:

1. In the **Reports** dropdown, select **On-Demand** then filter reports as needed.
2. Select the **Requested Reports** dropdown in the **Reports** section.
3. Select the edit pencil icon next to any report to immediately edit the report file name.
4. Select the green checkmark to accept the edited name or the red cancel icon.



PearsonAccess^{next} Enhancements

Reports – Operational Reports

Organization additional filtering options are now available.

1. In the Reports dropdown, select Operational Reports.
2. Select Orders & Shipment Tracking.
3. Select Security Checklist or Security Checklist – Full and specify data to Include all child orgs or Include only selected org.
4. Specify data to include then select Request Report Refresh.

The screenshot illustrates the process of generating an Operational Report in PearsonAccess next. It is divided into four numbered steps:

- Step 1:** A dropdown menu titled "Reports" is shown with "Operational Reports" selected and highlighted by a red box and a green circle with the number 1.
- Step 2:** A "Report Categories" panel is shown with "Orders & Shipment Tracking" selected (checked) and highlighted by a red box and a green circle with the number 2.
- Step 3:** A panel shows two options: "Security Checklist" (described as "Lists secure bar code ranges for materials sent to an organization.") and "Security Checklist - Full" (described as "Lists each secure material sent to an organization (separate record for each secure material)."). A green circle with the number 3 is positioned to the left.
- Step 4:** A dropdown menu titled "Include all child orgs*" is shown with "Include all child orgs" selected and highlighted by a blue bar. A green circle with the number 4 is positioned to the right. Below this dropdown is a "Request Report Refresh" button.



Outline of Tasks for School Test Coordinators

Task 1: Create PearsonAccess^{next} (PAN) Accounts (*timeframe – now*)

- If you already have an account, confirm you can still access PAN and reset passwords, if necessary.
- If you are new and do not have a PearsonAccess^{next} user account, contact your Test Coordinator.
- If you are the District Test Coordinator and do not have an account, contact assessment@isbe.net
- Familiarize yourself with how PearsonAccess^{next} works.



[Customer Support](#)



[Outline of Tasks](#)



Outline of Tasks for School Coordinators

Additional tasks / information once account is established

- Confirm you are in the correct site (live vs. training).
 - An account must be set up in both sites. If you are using the same username in the live and the training site, then the password will be the same for both sites.
 - You can export users from the live site and import into training.
- Make sure you are in the correct administration – IL Spring 2024 (IAR and ISA).
 - Illinois Assessment of Readiness (IAR)
- Confirm organization information.
 - Verify contact name is accurate.
 - Confirm shipping address.



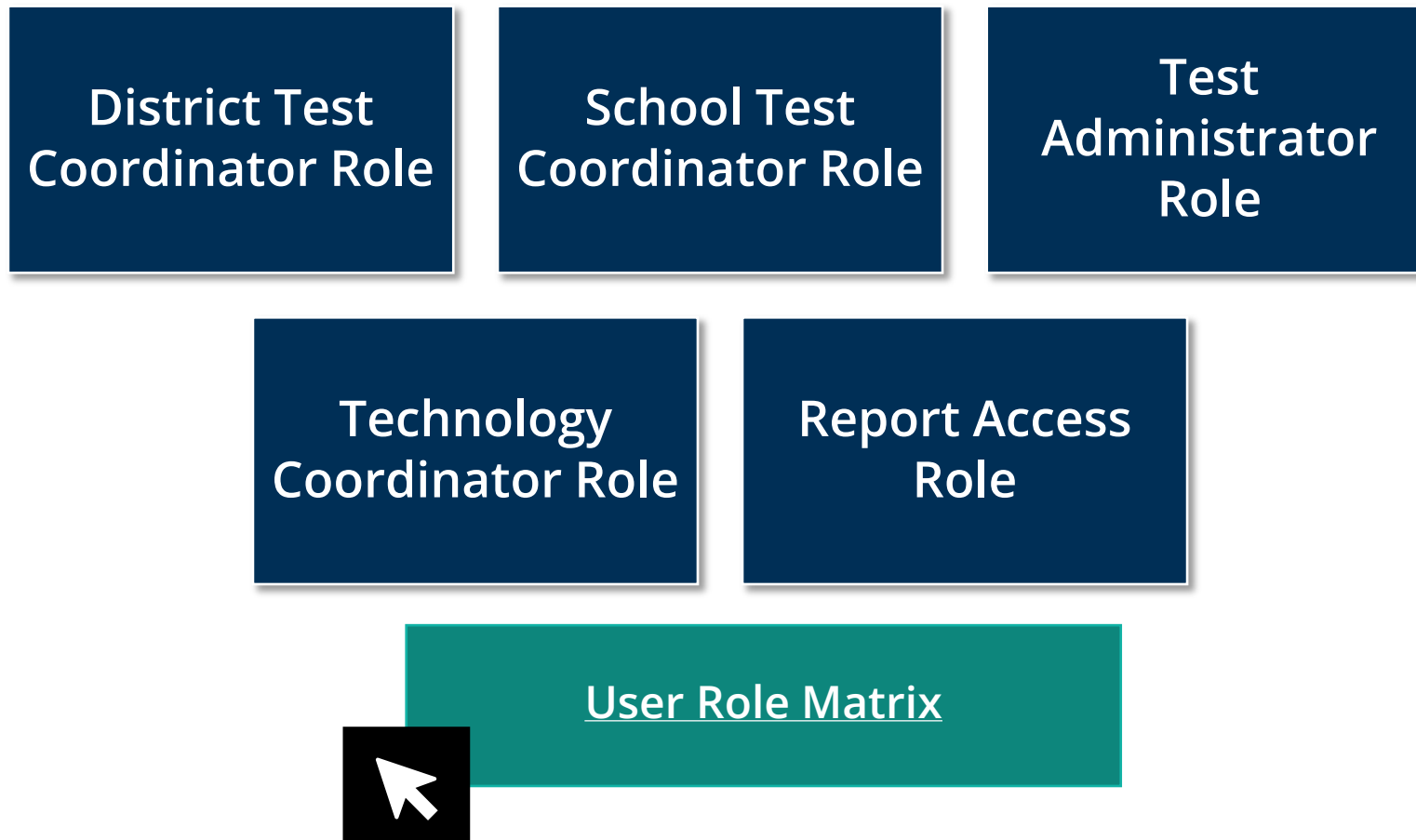
PearsonAccess^{next} Account Access

Demonstration

Outline of Tasks for District / School Coordinators

Create accounts for Test Administrators

District Test Coordinators can create additional users as needed for their school:





PearsonAccess^{next} Create Test Administrator Accounts

Demonstration





Pearson

PearsonAccess^{next}

Distribute Materials

- Distribute Test Administration manuals and Paper Materials received as part of initial shipments:
 - Manuals (TCM, TAMs – CBT and PBT), if not already received, must be entered as an Additional Order.
 - Paper Materials for Accommodations entered as Additional Orders.



Invest in Kids Act Support Page and Accessing Materials

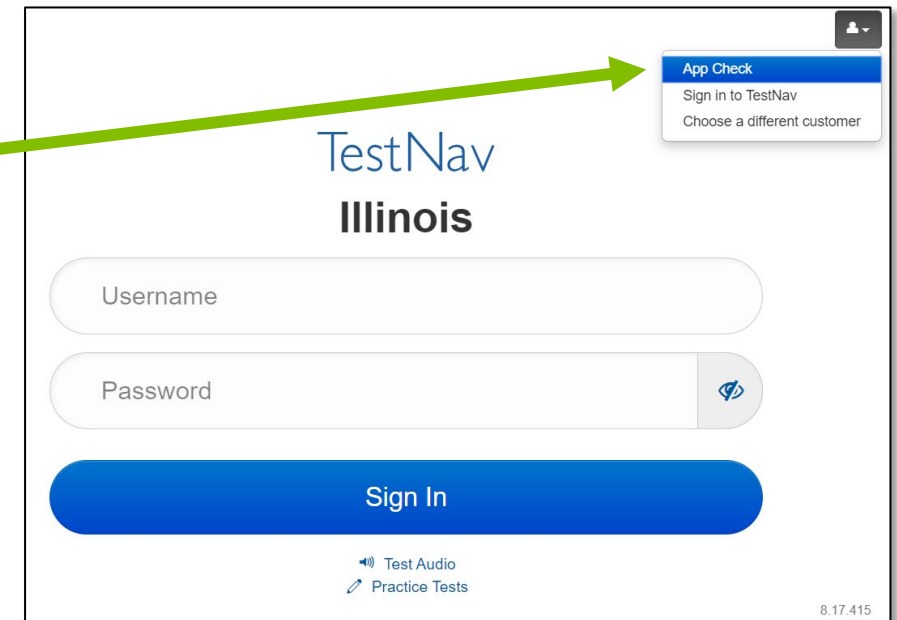
Demonstration



Outline of Tasks for District / School

Task 2: Check network/computers for compatibility with PearsonAccess^{next} and TestNav (timeframe – now)

- Download the new TestNav App.
- Run **App Check** (found in the top right corner in the Test Nav Application).
- Use the Practice Test / Training Site.
- Students need to be familiar with TestNav functionality.



[Support Page – Technology Setup](#)





Outline of Tasks for District / School Coordinators

Check network/computers for compatibility with PearsonAccess^{next} and TestNav (timeframe – now)

- Additional resources:



[Presentations and Webinars Archive](#)



[IIKA-ISBE](#)



[Technology Setup](#)

Outline of Tasks for District/School Coordinators

Task 5: Student Information into or create Students within PearsonAccess^{next} (timeframe – now thru testing)

- If you tested students last year, you would need to register those students using the exact same core demographic information as currently in the system. This will prevent duplicate records being created for that student.
- To find previous year information, go to Setup>Students. In the **Find Students** dropdown switch from "Registered to IL Spring 2024 (IAR and ISA)" to "by Ignoring IL Spring 2024 (IAR and ISA) Registrations"



- Select your students, then under **Select Tasks** choose **Create/Edit Students** and select the **Start** button.
 - To register and add student tests/Accommodations manually also select **Register Students** and **Manage Student Tests** from the **Select Tasks** dropdown.



Outline of Tasks for District/School Coordinators

Task 6: Student Information into or create Students within PearsonAccess^{next} (timeframe – now thru testing)

- You can also register, add tests and test sessions via the SR/PNP registration template. If using the template, make sure all the core demographic information on the Create/Edit Students screen matches for previously created students.
 - State Student Identifier
 - Local Student Identifier (if present)
 - Last Name
 - First Name
 - Middle Name (if present)
 - Birthdate
 - Sex
- If the above information is not accurate, including the State Student Identifier, a duplicate student will be created.

NOTE: It is not necessary to include the Unique Pearson Student ID.

Outline of Tasks for District/School Coordinators

Student Information into or create Students within PearsonAccess^{next}
(timeframe – now thru testing)

Minimum fields to be populated in the SR/PNP to register and assign IAR tests:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	State Abbreviation	Testing District Code	Testing School Code	Home	Home	State Student Id	Local Student Id	Unique P	Last or Surname	First Name	Middle Name	Birthdate	Sex	Home Lan	Grade Level
2	IL	ZZZ100000000000	ZZZ100000001001			4934183437			STUDENT	NEW	Middle	12/20/2009	N		5
3	IL	ZZZ100000000000	ZZZ100000001001			2560815322			STUDENT	NEW	Middle	12/27/2009	M		3
4	IL	ZZZ100000000000	ZZZ100000001001			5708062305			STUDENT	NEW	Middle	12/27/2009	N		3
5	IL	ZZZ100000000000	ZZZ100000001001			9986327641			STUDENT	NEW	Middle	12/27/2009	M		3

- A State Abbreviation
- B Testing District Code
- C Testing School Code
- F State Student Identifier
- G Local Student Identifier
- I Last or Surname
- J First Name
- K Middle Name
- L Birthdate
- M Sex
- O Grade Level

- AW Test Code
- AX Test Form

AW	AX
Test Code	Test Form
ELA05	O
ELA03	O
ELA03	O
ELA03	O



Outline of Tasks for District / School Test Coordinators

Task 6: Load Student Information or Create Students

Add student Accommodations in PearsonAccess^{next}:

- Change or update Accommodations via student registration import.
- Change Accommodations manually using the PAN user interface.
- Confirm SR/PNP information using the Operational Report.
 - [PNP Report - Accessibility Features and Accommodations for Student Tests](#)
 - SR/PNP report presents a list of students and tests with identified Accessibility Features and Accommodations.



Deadline for Districts/Schools to have student information loaded into PAN for Pre-ID is January 25, 2024.



Accommodations & Accessibilities



Accommodations:

Test Form Specific



- **Alternate Representation – Paper**
- **Large Print**
- **Text-To-Speech** (ELA - IEP required, Text Decoding disability)
- **Human Reader**
- **American Sign Language (ASL) video**
- **Assistive Technology – Screen Reader / Non-Screen Reader**
- **Read & Write and Co:Writer Extensions**
- **Braille** (Refreshable Braille, Braille Response)

- Directions (Human Signer for Test Directions, Clarification, Native Language)
- Capture Response (Answers Recorded in Test Book, External Devices, Monitor)
- Calculation Device/Math Tools
- Word Prediction
- Unique Accommodations
- Emergency Accommodation
- Extended Time



Accommodations in bold teal font are test form specific. Those listed in bold teal and in black should be added to the student’s PNP in order to receive the form.



Accommodations



Accommodations & Accessibilities

Accessibilities:

Test Form Specific

- **Spanish Transadaption of the Mathematics Assessment**
- **Text-To-Speech** (Math)

Identify in Student's PNP

- **Answer Masking**
- **Color Contrast**
- Student Reads Assessment Aloud to Self

Administration Considerations:

- Separate / alternate location
- Small group testing
- Specialized equipment / furniture
- Specified area or setting
- Time of day
- Frequent breaks



- Accommodations listed in **bold teal** are test form specific.
- Those listed in **bold teal** and in black should be added to the student's PNP in order to receive the form.
- Items listed in **bold green** must be identified in the student's PNP in order to appear in TestNav.



Details on all Accommodations and Accessibilities are in the **Accessibility Features and Accommodations Manual**.

Student Registration / Accommodations – Import

Verify these steps have already been completed:

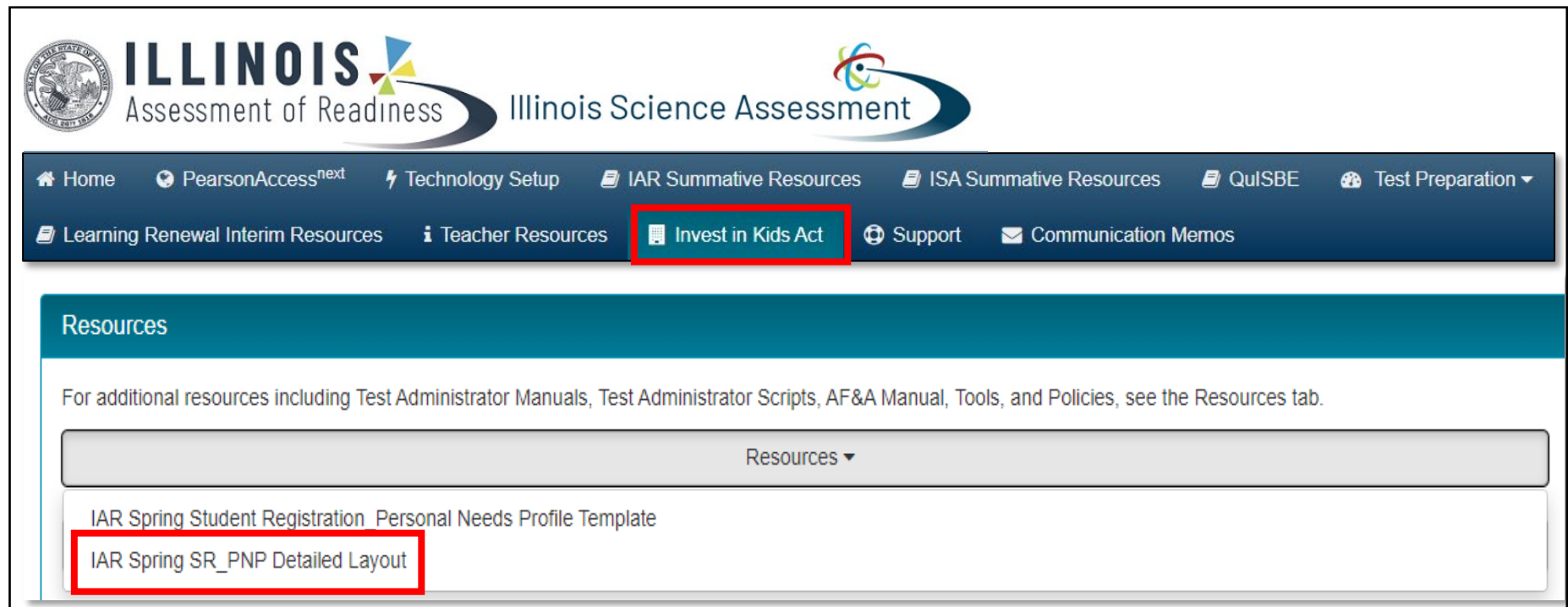
1. Confirm all students are registered for Spring 2024 and have been assigned a test.
2. Recommend first doing an SR/PNP export, adding Accommodations then reimporting the file.
3. The SR/PNP CSV Template provides the shell with header rows that can be used to import the Student Registration file, if needed.
4. The entire file does not have to be imported. You can import only students with Accommodations to update.
5. The State Student ID as listed in PearsonAccess^{next} must be included on the SR/PNP import.

PearsonAccess^{next}

Student Registration / Accommodations – Import

- Student records can be imported using the SR/PNP layout and templates found on the Support Page on the *Invest in Kids Act* tab under *Resources*.
- It is recommended to first export the Student Registration file, add or update Accommodations, then reimport the file.

Support Page



The screenshot displays the PearsonAccessNext website interface. At the top, there are logos for the State of Illinois, 'ILLINOIS Assessment of Readiness', and 'Illinois Science Assessment'. Below the logos is a dark blue navigation bar with several menu items: Home, PearsonAccess^{next}, Technology Setup, IAR Summative Resources, ISA Summative Resources, QulSBE, Test Preparation, Learning Renewal Interim Resources, Teacher Resources, **Invest in Kids Act** (highlighted with a red box), Support, and Communication Memos. Below the navigation bar is a teal header for the 'Resources' section. The main content area contains the text: 'For additional resources including Test Administrator Manuals, Test Administrator Scripts, AF&A Manual, Tools, and Policies, see the Resources tab.' Below this text is a dropdown menu labeled 'Resources' with a downward arrow. The dropdown menu is open, showing two options: 'IAR Spring Student Registration Personal Needs Profile Template' and 'IAR Spring SR_PNP Detailed Layout' (highlighted with a red box).

PearsonAccess^{next}

Student Registration – Export

To export a Student Registration file:

1. Select the **Setup** dropdown menu, choose **Import/Export Data**.
2. From the **Select Tasks** bar, select **Import/Export Data**.
3. Select the **Start** button.
4. In the **Type** dropdown, choose **Student Registration Export**.

Pull last year's student registrations, by choosing IAR Spring 2023 from assessment dropdown.

2022 - 2023 ▾
IAR Spring 2023
IL Interim Reading and Math 2022-2023
IL Interim Writing 2022-2023
2023 - 2024 ▾
IL Spring 2024 (IAR and ISA)
IL Interim Reading and Math 2023-2024
IL Interim Writing 2023-2024

Type*

Empty Session Delete Import
Empty Session Export
Enrollment Transfer Export
Enrollment Transfer Import
Session Create/Move Export
Session Create/Move Import
Student Registration Export
Student Registration Import
Student Test Reporting Group Export
Student Test Reporting Group Import
Student Test Update Export
Student Test Update Import
User Export
User Import
Z ISBE Z

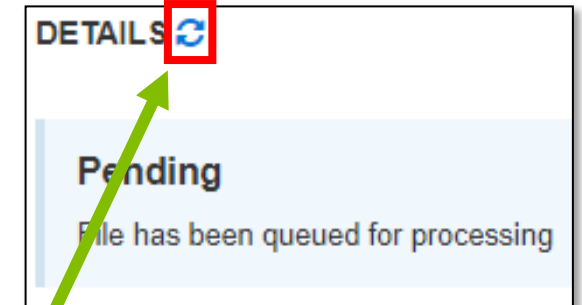
4

PearsonAccess^{next}

Student Registration – Export

The screenshot shows the 'Student Registration Export' form. It includes a 'Type*' dropdown menu with 'Student Registration Export' selected. Below it is the 'File Layout Type' dropdown menu with 'CSV' selected. The 'Test Status Filter' section contains two buttons: 'x assign' and 'x testing'. The 'Grade Level When Assessed' section has a dropdown menu with the text 'Select Grade(s) to limit results'. The 'Subject' section has a dropdown menu with the text 'Select Subject(s) to limit results'. At the bottom, there is a checkbox for 'Include tests with Void Test Score Code' and two buttons: 'Process' and 'Reset'. Red boxes highlight the 'Type*' dropdown, the 'File Layout Type' dropdown, the 'Process' button, and the 'Grade Level When Assessed' dropdown. Numbered callouts 5 through 8 are placed to the left of the form, corresponding to these elements.

5. Choose **CSV** from the **File Layout Type** dropdown.
 - **Test Status Filter** will auto-populate.
6. Choose a grade in the **Grade Level When Assessed** field.
7. Choose a **Subject**.
8. Select the **Process** button to export the file:
 - A Pending status message will display.
 - Click the refresh icon to complete the download.
9. Select **Download File**.

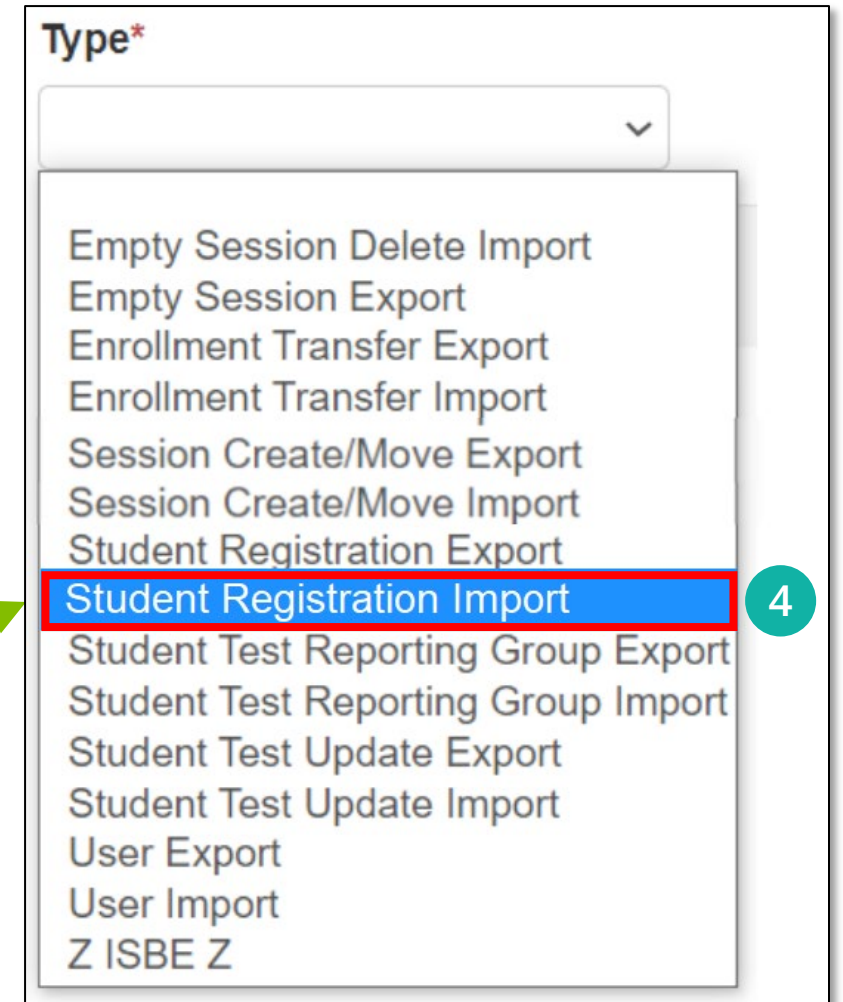


PearsonAccess^{next}

Student Registration – Import

To import student registrations:

1. Complete the information in the layout or add Accommodations to SR/PNP export.
2. Save as a CSV file.
3. Under the **Setup** dropdown menu, choose **Import/Export Data**. Then, from the **Select Tasks** bar, choose **Import/Export Data**, then select the **Start** button.
4. In the **Type** dropdown, choose **Student Registration Import**.



Type*

Empty Session Delete Import
Empty Session Export
Enrollment Transfer Export
Enrollment Transfer Import
Session Create/Move Export
Session Create/Move Import
Student Registration Export
Student Registration Import
Student Test Reporting Group Export
Student Test Reporting Group Import
Student Test Update Export
Student Test Update Import
User Export
User Import
Z ISBE Z

4

PearsonAccess^{next}

Student Registration / Accommodations – Import

5. Select **CSV** from the **File Layout Type** dropdown.
6. Sessions will be auto created, if the session field is completed. If you do not want sessions to be created, select the **Don't auto-create Test Season for online testing** box.
7. Importing will modify students, registrations and tests. Select the **Don't modify student test** box if you do not want this to happen.
8. Select the **Choose File** button. Browse computer to locate file and Open file. (This process is similar to selecting an attachment.)
9. Select the **Process** button.

Tasks for Importing and Exporting

Import / Export Data

Type*

Student Registration Import

File Layout Type

CSV

Don't auto-create Test Sessions for online testing

Note: If this test administration is set to auto-create test sessions but you do not want test sessions created from this import...

Don't modify student tests

Note: This import modifies students, student registrations and student tests. If you don't want student tests modified, check...

Source File

Choose File No file chosen

Additional e-mails

Enter a valid e-mail address

Process Reset

PearsonAccess^{next}

Student Registration / Accommodations – Import

- Check the import view DETAILS page to confirm there were no records in error.
- The import DETAILS screen will indicate the number of records that imported successfully as well as any records in error.

Errors

[Download Records in Error](#) ⓘ

[Download Error Messages](#) ⓘ

3 Results

Record Number	Message
2	Test Format is required.
3	Test Format is required.
4	Test Format is required.

DETAILS ↻

Complete with issues
Some records were not saved, see the error list for details

File Information

Type	Student Registration Import	Organization	KJ SAMPLE SCHOOL DEMO (ZZZ10000000000-ZZZ100000001001)
Name	test srmpn.csv	User	kathy.johnson@pearson.com
Request Date	2020-01-08 04:12 AM		
Total Records	3	Download File ⓘ	
Successful Records	0	Download Students Created ⓘ	
Error Records	3		

- Example 1: If TTS for ELA is selected, Students With Disabilities field must be IEP
- Example 2: If Human Reader = Y then TTS must be blank



Pearson

PearsonAccess^{next}

Student Registration / Accommodation – Entry

Manually update Accommodations within PearsonAccess^{next}.

- Under the **Setup** dropdown menu, choose **Students**.
- On the Student screen, use the **Select Tasks** dropdown, and choose **Create/Edit Students** and the **Registration** tasks.

PearsonAccess^{next}

Student Registration / Accommodation – Entry

STUDENTS (2)

IAR SPRING 2020

SAMPLE, 03 STUDENT 2 (323111111)

SAMPLE, 03 STUDENT 3 (323111112)

Registered

Grade Level When Assessed* Home School Code* Ship Report School Code*

Ethnicity

Hispanic or Latino Ethnicity Federal Race/Ethnicity

Race - At least one of the following fields must be selected:

Asian American Indian or Alaska Native

Black or African American Native Hawaiian or Other Pacific Islander

White Two or More Races

Student Status

English Learner (EL) Title III Limited English Proficient Participation Status

Gifted and Talented Migrant Status

Economic Disadvantage Status Student with Disabilities

Primary Disability Type

* Required

Fill out additional demographic information to complete the Student Registration.

1. Select the **Registered** box.
2. Select a **Grade Level** from the dropdown.
3. Select a **Home School Code** from the dropdown (which is the same as the testing code).
4. Select an **Ethnicity/Race** from the dropdown.
5. Select additional **Student Status** information, including:
 - A. English Learner (EL)
 - B. Students with Disabilities
6. Select the **Save** button.



PearsonAccess^{next} Student Information

Demonstration



Outline of Tasks for District / School Coordinators

Task 7: Place students in test sessions

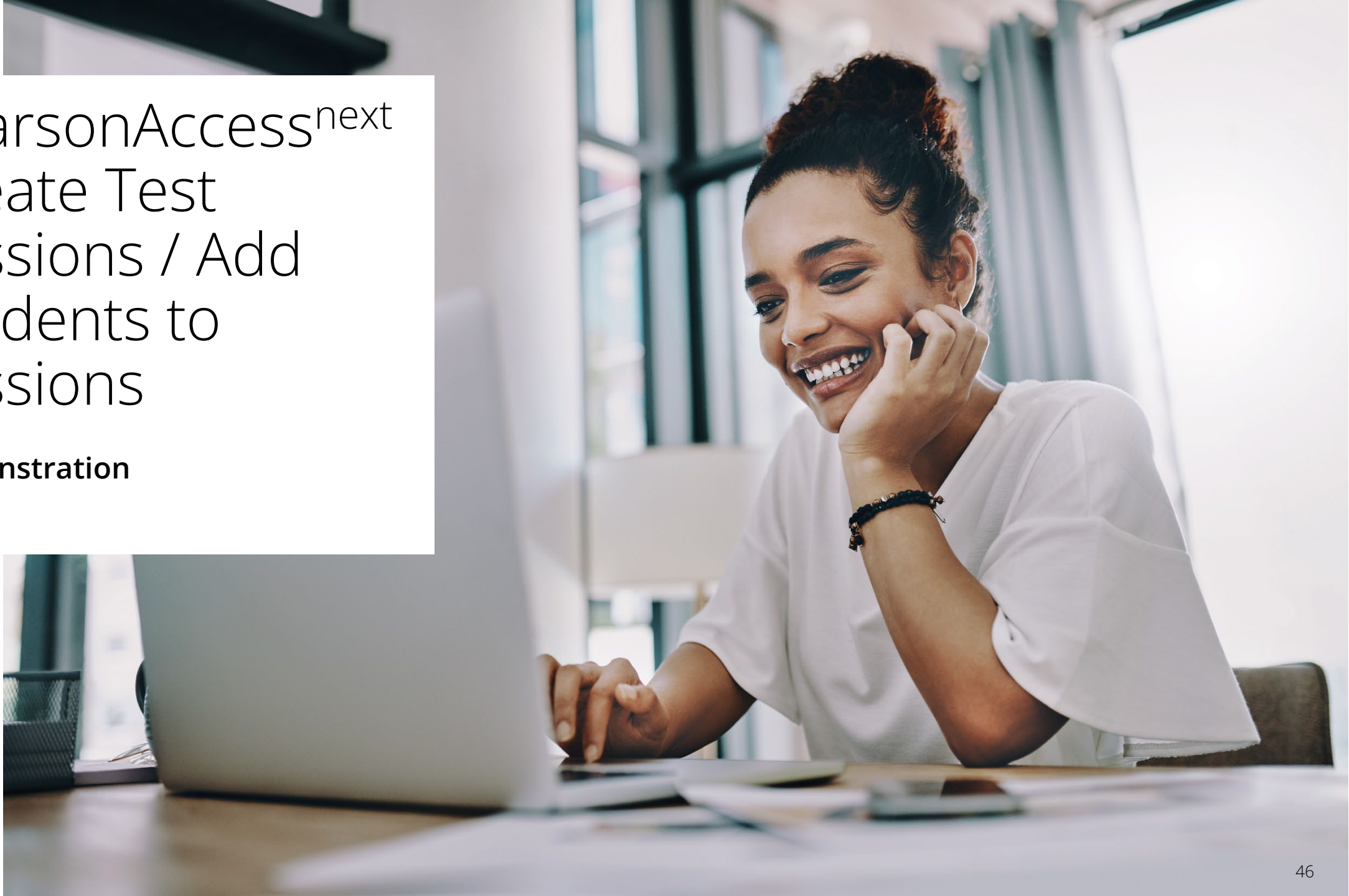
Sessions are created in PearsonAccess^{next} either by doing a student import or by manually creating within PearsonAccess^{next}.

- If importing sessions, first do a student export to capture all Accommodations that were previously input prior to adding session information.
- Students with a Human Reader or Spanish Human Reader Accommodation need to be placed in a session specific to that Accommodation to ensure all students receive the same form.



PearsonAccess^{next} Create Test Sessions / Add Students to Sessions

Demonstration



Outline of Tasks for District / School Test Coordinators

Task 8: Prepare Sessions

- Sessions must be prepared before students can log into TestNav to take the test.
- Preparing the session assigns the test form, including form specific Accommodations.
- Once the form has been assigned, Test Coordinators should confirm students with form specific Accommodations have been provided with the correct form.

Print Testing Tickets

- Testing tickets for all sessions can now be printed at one time.

PNP Guidance



Indicator	Accommodation
ASL	American Sign Language
SR	Assistive Technology – Screen Reader
Non-SR	Assistive Technology – Non-Screen Reader
TTS	Text-to-Speech
STTS	Spanish Text-to-Speech
S	Spanish
WebX	Web Extensions



If a student begins a test with the wrong Accommodation, that test will need to be marked complete and voided, then a new test with the correct Accommodation must be created for the student.



PearsonAccess^{next} Prepare Sessions

Demonstration





Outline of Tasks for District/School Coordinators

Task 9: Start Sessions

- Sessions must be started before students can log into TestNav to take the test.
- Units must be unlocked prior to testing and locked at the end of testing for that unit.
- Track students for make-up tests and new arriving students.
- Monitor students who may need their test resumed.
- Students moving out of the district who did not start any unit of test should be removed from any sessions.



Place additional orders for paper testing materials, if needed, by April 2, 2024.



PearsonAccess^{next} Start Sessions

Demonstration





Pearson

Outline of Tasks for District / School Test Coordinators

Task 10: Stop Sessions

- Sessions should be stopped at the end of the testing window.
- Remove students who did not start any unit of a test from test sessions.
- All tests that have been started must be in “Complete” or “Marked Complete” status.



PearsonAccess^{next} Stop Sessions

Demonstration



Paper Testers





Outline of Tasks for District/School Coordinators

Task 11: Return any secure materials to Pearson

- All paper scorable documents need to be returned under the scorable label.
 - Return completed or partially completed Grade 3 test books and Grades 4-8 Answer Documents.
 - Documents that may have been started but should not be scored, should be noted as “Do Not Score” and placed in the non-scorable materials return box.
- Return all non-scorable secure material such as Human Reader Scripts.
- Large Print and Braille documents MUST be transcribed onto a scannable document.
 - Use the regular Grade 3 book or Grades 4-8 answer documents included in the kit.



IAR – Students Testing on Paper

Materials shipped to school (February 2024)

- Regular paper
- Accommodated paper (braille, large print, Spanish, Spanish large print, Human Reader, Spanish Human Reader)
- Math tools (rulers, protractors, math reference sheets)
- Manuals (Test Coordinator Manual, Test Administrator Manual (CBT / PBT))

Student Registration / Personal Needs Profile

- Registration window: 12/27/23 - 1/25/24

Additional Orders

- A/O window open: 2/20/24
- All additional orders for paper test books will be shipped as individual student kits.



Kits will include all materials needed: Test Book, Answer Document, Math Tools (Reference Sheet, Protractor, Ruler).

IAR – Students Testing on Paper

Initial Material Order – What’s Included

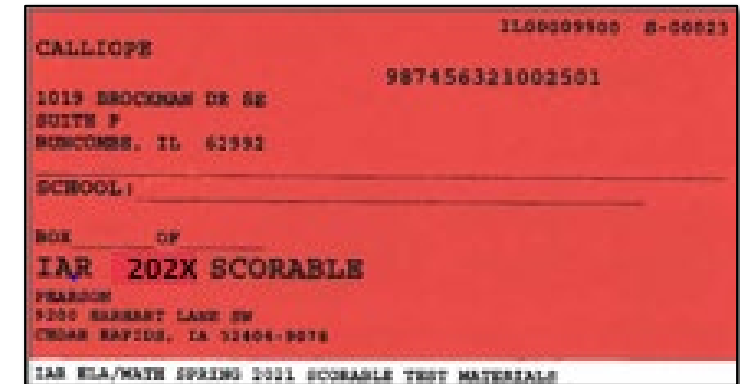
Test Coordinator Kit:

- Resealable plastic bag
- Paper Bands
- Pearson Scorable and Non-scorable Labels (in different colors)
- Pre-printed/pre-gridded Return School Header
- Student ID Labels and Roster
- Return Instructions Sheet
- Shipping Carrier Return Instructions
- Packing List and Chain-of-Custody Forms

Additional Order items available:

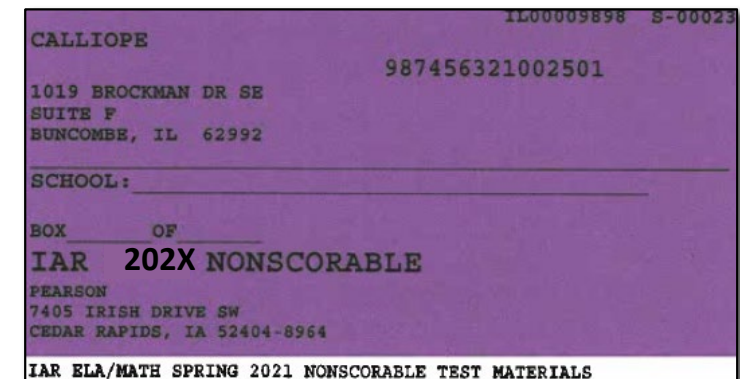
- Test Coordinator Manual
- Test Administrator Manuals
- Test Booklets and answer documents
- Math Reference Sheets, Rulers and Protractors, if applicable
- Large Print kits
- Braille kits
- Human Reader kits (paper only)
- Spanish Human Reader kits (paper only)
- Mathematics Human Reader Scripts (not in a kit, Computer-Based only)

Return Labels Scorable



CALLIOPE 1L00109900 S-00023
1019 BROCKMAN DR SE 987456321002501
SUITE F
BUNCOMBE, IL 62992
SCHOOL: _____
BOX OF _____
IAR 202X SCORABLE
PEARSON
7405 IRISH DRIVE SW
CEDAR RAPIDS, IA 52404-8964
IAR ELA/MATH SPRING 2021 SCORABLE TEST MATERIALS

Non-Scorable



CALLIOPE 1L00009898 S-00023
1019 BROCKMAN DR SE 987456321002501
SUITE F
BUNCOMBE, IL 62992
SCHOOL: _____
BOX OF _____
IAR 202X NONSCORABLE
PEARSON
7405 IRISH DRIVE SW
CEDAR RAPIDS, IA 52404-8964
IAR ELA/MATH SPRING 2021 NONSCORABLE TEST MATERIALS



IAR – Students Testing on Paper

- After testing, all secure materials need to be returned to Pearson.
 - Paper Materials are due one week after testing; no later than 4/12/24.
 - All secure materials include all test books, scorable answer documents, and human reader scripts.
 - Human reader scripts for computer-based materials must be returned by 4/26/24.
 - Scratch paper that students used should be considered secure material and either destroyed or returned.
 - It is not necessary to return manuals or math tools.
- Detailed information regarding the return of paper materials can be found in the *IAR ELA/Math Test Coordinator Manual* found on the Support Page at il.mypearsonsupport.com.



[Support Page](#)



TestNav



TestNav

- TestNav is the software students will use to login and test the Spring 2024 Illinois Assessment of Readiness (IAR).
- The Technology Coordinator or Test Coordinator will need to download TestNav and setup computers well ahead of the testing window.
- Detailed information is available on the Support Page on the **Technology Setup** tab.
- Once TestNav is downloaded, auto updates should be turned off.

The screenshot displays a web interface with three main sections:

- Technology Requirements:** A header with a teal background. Below it, a text line reads "View hardware and software requirements for administering online tests." A dropdown menu is open, showing "Technology Requirements" selected, with other options "PearsonAccess^{next} System Requirements" and "TestNav System Requirements". Below the dropdown is a link for "List of Chromebooks".
- Additional Technology Resources:** A header with a teal background. Below it, a text line reads "User Guides are product guides to be used by Test Coordinators, Test Administrators, and technology personnel for technical instructions and troubleshooting." A dropdown menu is open, showing "Spring 2023 Technology Coordinator Training Webinar" selected, with another option "Additional Technology Resources".
- Online System Status:** A header with a teal background. Below it, a text line reads "Access the most up-to-the-minute availability information for PearsonAccess^{next} and TestNav on our system status page." A link "Online System Status»" is visible.

[TestNav System Requirements](#)

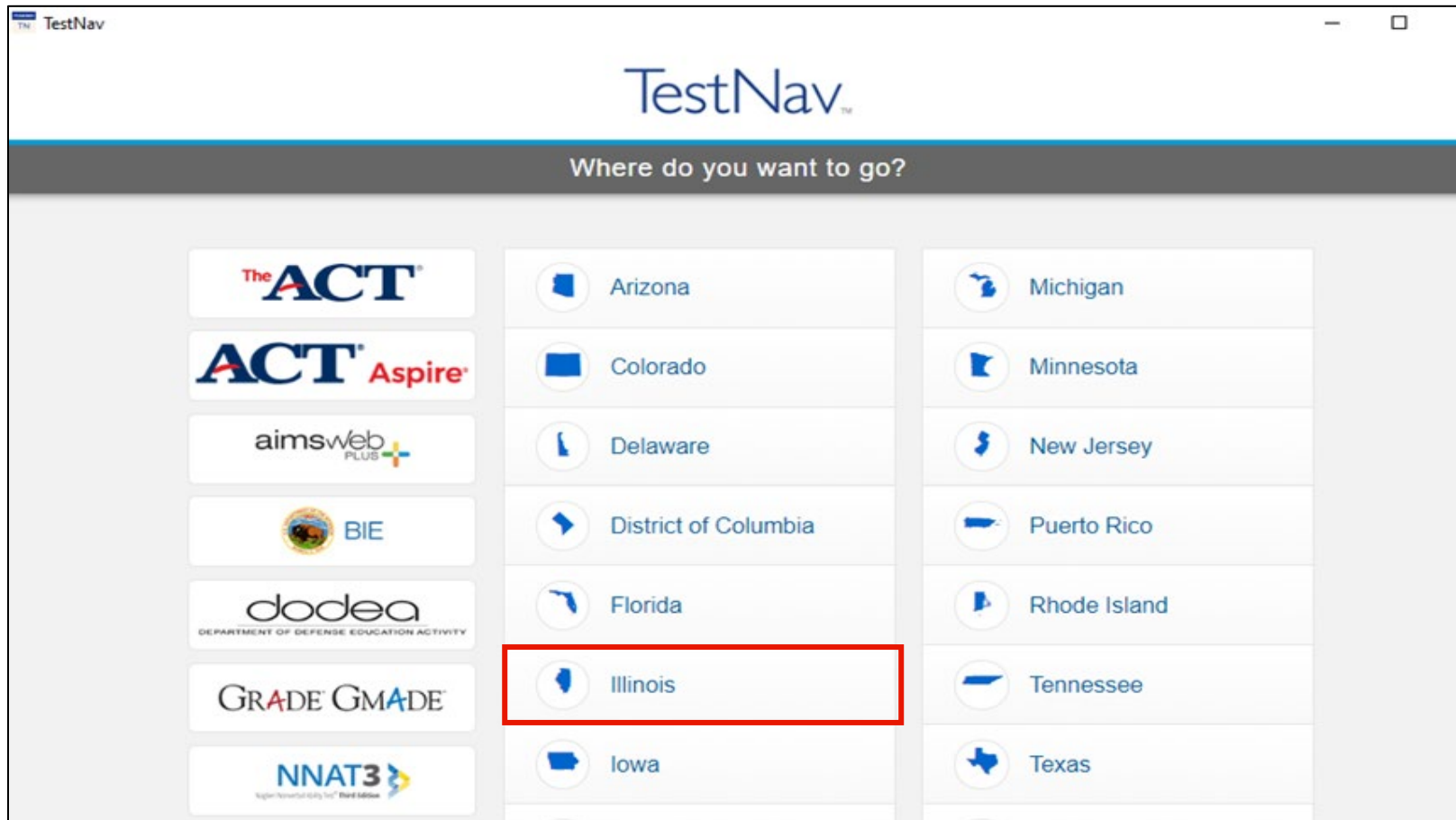
[Technology Setup](#)



TestNav System update is needed prior to testing for the 2023-2024 school year.

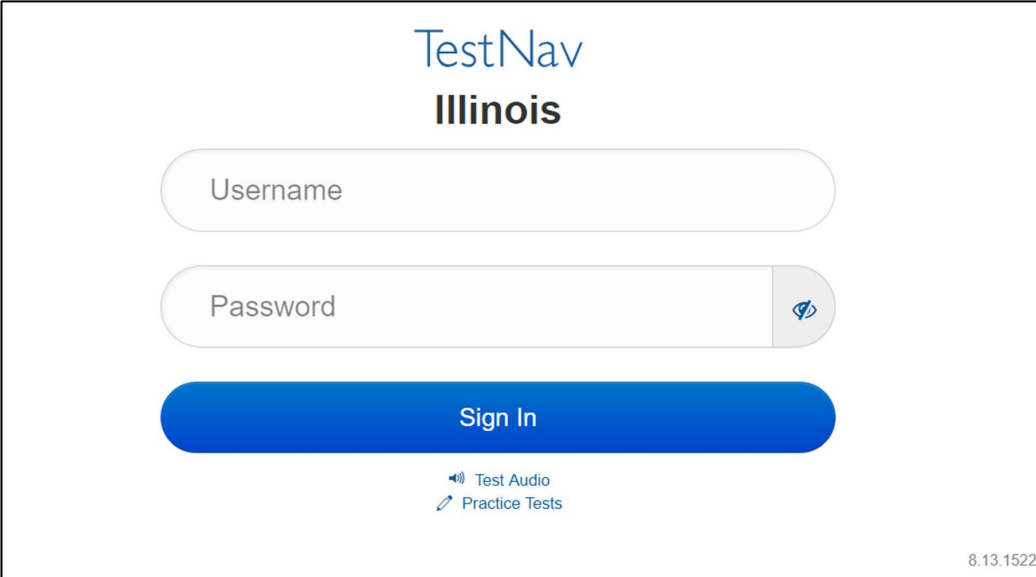
TestNav

- The first time you use TestNav, you will need to choose a customer.



TestNav

- Once the customer is chosen, students will be directed to the login screen.
- The customer screen will not show up again, unless you select a different customer.



The screenshot shows the TestNav Illinois login interface. At the top, the text "TestNav" is in blue and "Illinois" is in bold black. Below this are two input fields: "Username" and "Password". The "Password" field has a toggle icon on the right. A large blue "Sign In" button is centered below the fields. At the bottom, there are two links: "Test Audio" with a speaker icon and "Practice Tests" with a pencil icon. The version number "8.13.1522" is in the bottom right corner.



Support



Invest in Kids Act – ISBE / Assessment

Invest in Kids Act – ISBE Assessment

ASSESSMENT

Illinois Invest in Kids Act – Assessment

- Illinois Invest in Kids Act School Establishment Survey

RESOURCES

- 2022-23 State Assessment Datas (Invest in Kids) (Posted 04/26/2022)
- IKA Established High Schools for SAT, PSAT 8/9, PSAT 10
- IKA Established Schools for IAR and PSAT 2022-23

MONTHLY UPDATES

- November Update
- October Update
- September Update
- August Update

ASSESSMENT

ILLINOIS INVEST IN KIDS ACT – ASSESSMENT

Public Act 100-489 established the Illinois Invest in Kids Act. The Act includes a five-year tax credit scholarship program for eligible students who attend qualified nonpublic schools in Illinois.

A portion of the Act requires that scholarship recipients shall be annually assessed at the qualified school where the student attends school in the same manner in which students that attend public schools are annually assessed pursuant to Section 2-3.84a5 of the School Code and that such qualified schools shall pay costs associated with this requirement.

If, for any reason, a scholarship recipient is unable to be tested, school staff must maintain detailed documentation as to why the student did not test. Documentation for scholarship recipients who did not test must be submitted along with scores for all other scholarship recipients who did test.

News and Updates

- 2025 IAR Training Webinars – REGISTER FOR A 2025 IAR TRAINING WEBINAR NOW
- IKA Established High Schools for SAT, PSAT 8/9, PSAT 10
- IKA ESTABLISHED SCHOOLS FOR IAR 2022-23
- SAT/PSAT COMPARISON SHEET 2022-23
- ILLINOIS HIGH IMPACT TUTORING
- 2022-23 STATE ASSESSMENT DATES (INVEST IN KIDS)
- PSAT 10 AND PSAT 8/9 ESTABLISHING SCHOOLS FOR SPRING 2023 TESTING
- GRADES 5-8 ILLINOIS INVEST IN KIDS SCHOOL ESTABLISHMENT SURVEY
- COORDINATION IMPLEMENTATION HANDBOOK FOR COLLEGE-BOUND TESTING
- ILLINOIS INVEST IN KIDS REPORTING OF SCORES

Practice Resources

2022-2023 SAT w/ Essay Information

2022-2023 PSAT 10 Information

2022-2023 PSAT 8/9 Information

2022-2023 IAR (Illinois Assessment of Readiness) Information

2021-2022 Archived Information

2020-2021 Archived Information

2019-2020 Archived Information

Customer Support Page

- Manuals
- Tutorials
- Practice Tests (non-secure)
- User Guides
- Technology Information
- Support Documents
- Teacher Resources

[Support Page](#)

The screenshot shows the website header with the Illinois state seal, the text "ILLINOIS Assessment of Readiness", and the "Illinois Science Assessment" logo. A navigation bar contains links for Home, PearsonAccess^{next}, Technology Setup, IAR Summative Resources, ISA Summative Resources, QULSBE, and Test Preparation. A secondary navigation bar includes Learning Renewal Interim Resources, Teacher Resources, Invest in Kids Act, Support, and Communication Memos. A red banner announces a "Please join us for the spring 2024 Illinois Assessment of Readiness and Illinois Science Assessment Training Webinar Series". Below this, a blue text block instructs users to "Click Spring 2024 IAR and ISA Assessment Training Webinar Series ** to register for an upcoming training webinar. A confirmation email will be sent shortly after you register." The main content area features a "Home" heading and three paragraphs: the first describes the IAR for grades 3-8 in English language arts and mathematics; the second describes the ISA for grades 5, 8, and 11 in Science incorporating the Next Generation Science Standards (NGSS); the third states that the site hosts tools for Test Coordinators, Technology Coordinators, and Test Administrators. On the right side of the content area is a graphic of the state of Illinois filled with various educational and professional terms such as Quality, Partner, Effective, Proven, Standards, Commitment, Illinois, Innovation, Success, Support, Improvement, Students, Collaboration, Team, Dedicated, Accessible, Direct, Leader, Experience, Educators, Students, Expertise, and Capacity.

Invest in Kids Support Site

- Information
- Manuals
- Scripts
- Training Webinars
- Reference Guides

Invest in Kids Act - Support Page



ILLINOIS Assessment of Readiness **Illinois Science Assessment**

Home PearsonAccess^{next} Technology Setup IAR Summative Resources ISA Summative Resources QUISBE Test Preparation

Learning Renewal Interim Resources Teacher Resources **Invest in Kids Act** Support Communication Memos

Please join us for the spring 2024 Illinois Assessment of Readiness and Illinois Science Assessment Training Webinar Series

Click **Spring 2024 IAR and ISA Assessment Training Webinar Series** ** to register for an upcoming training webinar. A confirmation email will be sent shortly after you register.

Invest in Kids Act

Note: The Illinois Science Assessment (ISA) is not a requirement for IKA scholarship recipients for the 2023-24 school year. Do not register students for the ISA assessment.

Resources for Private Schools who are testing students on the IAR English language arts and mathematics assessment in grade 3-8 as part of the Invest in Kids Act.

★ IAR Key Dates – Spring 2024

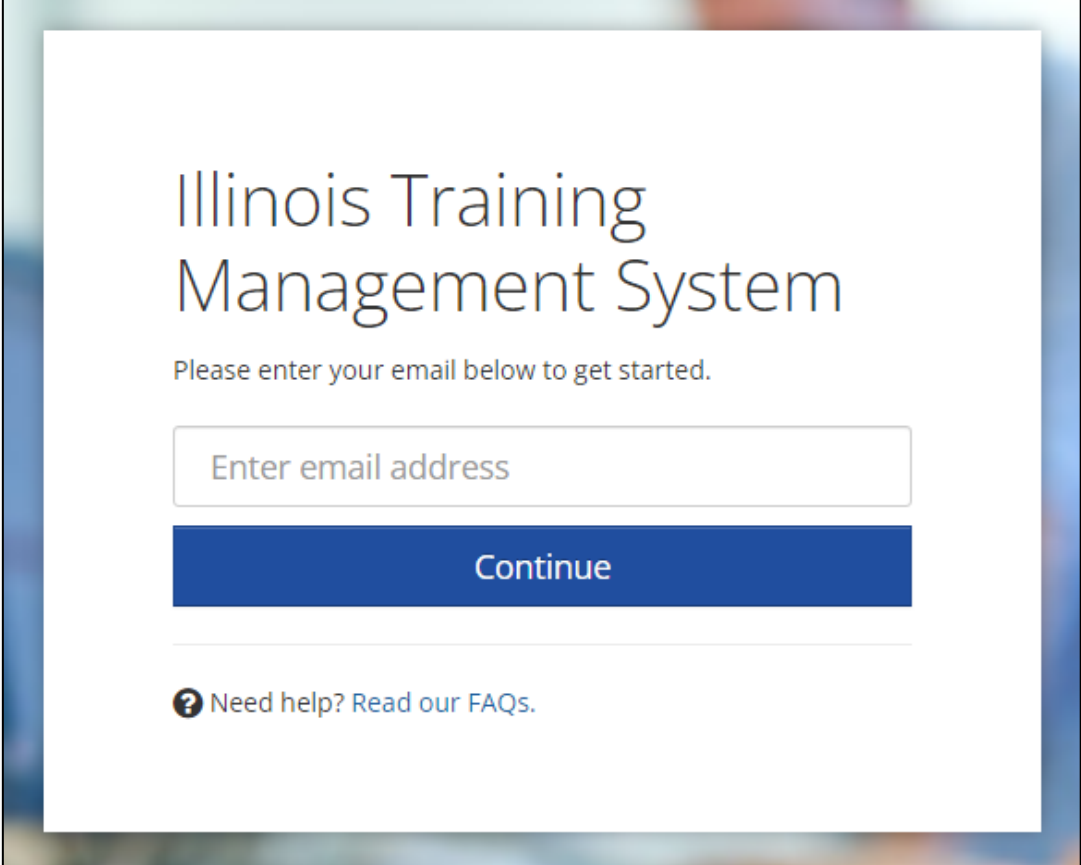
Event	Date(s)
IAR Spring 2024 Testing Window – Paper Testing	3/4/24 - 4/5/24
IAR Spring 2024 Testing Window – Online Testing	3/4/24 - 4/19/24
Student registration available in PearsonAccess ^{next} (PAN)	12/27/23
Deadline for Districts/Schools to have student information loaded into PAN for Pre-ID*	1/26/24
Initial Materials in District – Wave 1 (Manuals Only)	1/25/24
Initial Materials in District – Wave 2 (Initial Orders)	2/20/24
Additional order window for districts/schools (all paper testing materials)	2/20/24 – 4/4/24
Create Sessions (in PAN)	12/22/23 - 4/30/24
Prepare Sessions Start	2/29/24
Start Sessions Start / End	3/4/24 – 4/19/24

Illinois Training Management System

Computer – Based Training Modules

- Creating Test Sessions
- Managing Test Sessions
- Outline of Tasks
- Accommodations and Accessibility Features
- Paper Material Management
- Data Management and Reporting

[Illinois TMS](#)



The screenshot shows the registration page for the Illinois Training Management System. The page has a white background with a blue border. At the top, the title "Illinois Training Management System" is displayed in a large, dark blue font. Below the title, a smaller line of text reads "Please enter your email below to get started." There is a white input field with a light blue border containing the placeholder text "Enter email address". Below the input field is a solid blue button with the word "Continue" in white text. At the bottom of the page, there is a small blue question mark icon followed by the text "Need help? Read our FAQs."

Customer Support Site (continued)

il.mypearsonsupport.com

ILLINOIS Assessment of Readiness **Illinois Science Assessment**

Home PearsonAccess^{next} Technology Setup IAR Summative Resources ISA Summative Resources QuISBE Test Preparation

Learning Renewal Interim Resources Teacher Resources Invest in Kids Act Support Communication Memos

Please join us for the spring 2024 Illinois Assessment of Readiness and Illinois Science Assessment Training Webinar Series

Click **Spring 2024 IAR and ISA Assessment Training Webinar Series** ** to register for an upcoming training webinar. A confirmation email will be sent shortly after you register.

PearsonAccess^{next}

PearsonAccess^{next} serves as the entry point to all Pearson services used by school districts participating in IAR assessments. Select either Sign In to PearsonAccess^{next} Operational Site or Sign In to the Training Site. PearsonAccess^{next} and the Training Site use the same username and password.

Note: For security purposes, your PearsonAccess^{next} password will be valid for 180 days. If you do not reset your password in that timeframe you will receive an email notification that your password must be reset to retain access. A link for resetting your password will be provided in the email notification.

Sign In to PearsonAccess^{next} (PAN)»

Forgot PAN Username » Forgot PAN Password »

Sign In to the Training Site (TS)»

Forgot TS Username » Forgot TS Password »



Customer Support

Customer support and assistance is available via email, chat, or phone. Pearson technical and customer support is available Monday through Friday for assistance with installation of software, test session management, or technical troubleshooting during testing.

[Customer support FAQs](#)

Chat


Please log into your secure PearsonAccess^{next} account to access the Chat feature.

Monday - Friday

6:00 am - 6:00 pm (CT)

Phone


ISBE Division of Assessment and Accountability

 1-866-317-6034

email: assessment@isbe.net

website: isbe.net/assessment

Illinois Customer Support

 1-833-213-3879

Monday - Friday

6:00 am - 6:00 pm (CT)



Training Dates

Technology Coordinator Webinar:

**Tuesday, January 9, 2024
3:15 p.m. CT**

**Thursday, January 11, 2024
10:00 a.m. CT**

ISBE - Pearson Contacts Information



Robert Potempa

ISBE Assessment Department

Rpotempa@isbe.net

312-793-7601 - Direct

866-317-6034

- [Email ISBE](#)
- [ISBE Assessment Site](#)
- [Invest in Kids Act – Assessment](#)

Pearson Customer Support

833-213-3879

- [Support Page](#)



Questions?





Pearson