



Learning Renewal Interim Assessment Computer-Based/Paper Chain-of- Custody Form 2021 - 2022

<i>(Check one subject)</i>	<input type="checkbox"/> Mathematics	<input type="checkbox"/> Reading
	<input type="checkbox"/> Writing	

Instructions for the School Test Coordinator: Use this form to track the distribution and return of all secure test materials to and from Test Administrators. Make as many copies of this form as needed. Keep this form in your school files for three years after testing. Do **not** send this form to ISBE. Do **not** send this form to Pearson.

District Name:	District Code:	School Name:
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Materials Moved from Locked Central Storage Area to Classroom # _____		
Date:	Time:	Number of Student Authorization Tickets:
Number of Headphones: *	Sheets of Scratch Paper:	Braille Test Booklets
School Test Coordinator's Name (please print):		
School Test Coordinator's Signature:		
Test Administrator's Name (please print):		
Test Administrator's Signature:		

Materials Moved from Classroom # _____ to Locked Central Storage Area		
Date:	Time:	Number of Student Authorization Tickets:
Number of Headphones: *	Sheets of Scratch Paper:	Braille Test Booklets
School Test Coordinator's Name (please print):		
School Test Coordinator's Signature:		
Test Administrator's Name (please print):		
Test Administrator's Signature:		

Materials Securely Destroyed		
Date:	Time:	Number of Student Authorization Tickets:
		Sheets of Scratch Paper:
School Test Coordinator's Name (please print):		
School Test Coordinator's Signature:		
Additional person present during shredding – Name (please print):		
Additional person present during shredding – Signature:		

*For inventory purposes if needed. Headphones are not considered secure testing materials.

*Braille testing materials should be returned to Pearson after the third interim assessment.